COURSE INFORMATION
- SOCI 4750: World Population Trends and Problems
- FALL 2015
- SOCI 4750, Section 900, 950 3 credit hours
- Office Hours: Monday 11:30 am -2:00 pm, and by appointment

Professor / Instructor Contact Information
- Ami Moore, PhD  Associate Professor
- Office: Chilton 390G
- Phone: 940.565.4267
- Fax: 940.369.7035
- Email address: amoore@unt.edu
- Office Hours: Monday 11:30 am - 2:00 pm, and by appointment.

Prerequisites: None

About the Professor / Instructor
Welcome to SOCI 4750 (World Population Trends and Problems). My name is Dr. Ami Moore. I will be your instructor of record for SOCI 4750 for this Fall 2015. I am Associate Professor in the Department of Sociology. I am a Social Demographer and teach several Sociology courses.

Materials – Text, Readings, Supplementary Readings
The links below are where course materials are found.
1. Demographic Studies—Compilation of articles by McGraw Hill (UNT bookstore)
5. Infant mortality in the 20th century, a dramatic but uneven progress by Wegman (2001). http://jn.nutrition.org/content/131/2/401S.full.pdf+html
6. Immigration by Roger Waldinger – Located on Blackboard under Learning Modules
Also, you can get the materials by going to the UNT library reserves (link below). Make sure you put your EUID in the 1st box; your password in the 2nd box; and Soci4750Fall in the 3rd box. http://iii.library.unt.edu/search/r?SEARCH=soci+4750
In case you are having problems downloading an article, please do a GOOGLE search by putting the title in the search engine.

**Course Description**
The general objective of the course is to provide students with an understanding of basic demographic measures and the social and economic dimensions of population change. This course will enable students to learn and understand the various demographic measures of the different aspects of human population such as fertility, migration, mortality, etc. Specifically, at the end of the course, students will be able to (1) calculate and interpret the basic measures often encountered in demographic literature, (2) construct and interpret charts and tables related to population characteristics, (3) describe the main demographic events and the processes that shape human population in general, and (4) explain current U.S. and the world population patterns and trends.

We will briefly examine the importance of Demography and how it relates to other sciences. Then we will discuss the demographic variables (fertility, mortality, and migration), and look at each of the variables and how it impacts society. We will also examine changing family structures and its impact on society as well as aging related issues. We will conclude with debates over population and sustainability. These goals will be achieved through reading assignments of articles and textbook, population handbook, and videos that are intended to illustrate various aspects of particular issues under consideration.

**Learning Objectives**
At the end of the course, students will be able to:
1. understand the importance of demography
2. see the interrelationships between demography and other sciences
3. know the demographic variables and their impact on human population
4. understand and explain demographic events
5. calculate and interpret basic measures in demography literature
6. construct and interpret charts and tables related to population characteristics.
7. explain current US and world population patterns and trends.

**Teaching Philosophy**
Online classes are very fast paced, thus, it is important for students to stay up with assignments and complete them on time. You CANNOT procrastinate. To do well in this class, students should ask questions whenever they have one, and do all the assignments ON TIME (discussions, quizzes, video evaluations, and exams). Please **PROOF-READ** your work before submitting it as your grades will be partially based on the clarity of your writing. Your grades in this course will be based on discussions, quizzes, video evaluations, and exams.

1. There will be three discussions for the term.
2. Discussions will be posted on the Discussions tab.
3. There will be three video assignments which will be posted on the Assignments tab.
4. There will be three exams posted on the Assessment tab.
5. There will be a quiz for every module posted on the Assessment tab.
6. Quizzes and exams will be on the Assessments tab. There will be NO MAKE-UP quizzes.
7. Each assignment will turn on at a particular time and be available for 72 hours.
8. Assignments CANNOT be made up after they turn off.
9. Your assignments MUST be posted during the allotted time.
10. No work will be accepted after the deadline.

PLEASE do not e-mail me your assignment, I will not read it.
12. I will read each and every post and provide feedback when necessary.
13. Please be courteous in the Course-room. Do not post anything offensive, threatening, inflammatory, or illegal. Also, do not call people names if you disagree with their views.

TECHNICAL REQUIREMENTS / ASSISTANCE

The following information has been provided to assist you in preparation for the technological aspect of the course.

UIT Help Desk: http://www.unt.edu/helpdesk/index.htm
Hardware and software necessary to use Bb Learn: http://www.unt.edu/helpdesk/bblearn/
Browser requirements: http://kb.blackboard.com/pages/viewpage.action?pageId=84639794
Computer and Internet Literacy: http://clt.odu.edu/oso/index.php?src=pe_comp_lit
Necessary plug-ins: http://goo.gl/1lsVF
Internet Access with compatible web browser
Headset/Microphone (if required for synchronous chats)
Word Processor
[Other related hardware or software necessary for the course]

Minimum Technical Skills Needed:
Examples include:

Using the learning management system
Using email with attachments
Creating and submitting files in commonly used word processing program formats
Copying and pasting
Downloading and installing software
Using spreadsheet programs
ACCESS & NAVIGATION

Access and Log in Information
This course was developed and will be facilitated utilizing the University of North Texas’ Learning Management System, Blackboard Learn. To get started with the course, please go to: https://learn.unt.edu

You will need your EUID and password to log in to the course. If you do not know your EUID or have forgotten your password, please go to: http://ams.unt.edu.

Student Resources
As a student, you will have access to:

- Student Orientation via Blackboard Learn. It is recommended that you become familiar with the tools and tutorials within the Orientation to better equip you in navigating the course.

- Blackboard’s On Demand Learning Center for Students. It is recommended that you become familiar with the tools and tutorials to better equip you to navigate the course.

- From within Blackboard, you will have access to the “UNT Helpdesk“ tab which provides student resources and Help Desk Information.

Being a Successful Online Student
- What Makes a Successful Online Student?
- Self Evaluation for Potential Online Students

How the Course is Organized
There are 6 modules for this course. Some cover 2 weeks, others cover 3 weeks. The modules are on Blackboard under Learning Modules. There will be a quiz for each module (see calendar). There are 3 exams, 3 discussion fora, and 3 video evaluation assignments.

What Should Students Do First?
First, make sure you read the syllabus and understand its content. Make note of the deadlines. Ask the instructor questions if you have any.

How Students Should Proceed Each Week for Class Activities
There are weekly readings that you need to keep up with in order to do well in this class. If you have problems accessing assigned articles, email me at: amoore@unt.edu. Make note of deadlines which are organized by module in this class.
Student Technical Support
The University of North Texas provides student technical support in the use of Blackboard and supported resources. The student help desk may be reached at:
Email: helpdesk@unt.edu
Phone: 940.565-2324
In Person: Sage Hall, Room 130

Regular hours are maintained to provide support to students. Please refer to the website (http://www.unt.edu/helpdesk/hours.htm) for updated hours.

Student Support Services

Also known at the University of North Texas campus as SSS. All activities and services provided by SSS are intended to help students progress through their degree to an on-time graduation. Please refer to the website (https://trio.unt.edu/sss) for detailed list of services.

COURSE REQUIREMENTS

Readings and Assignments: Students are expected to do all assigned readings for each week and be prepared to share their views on the different issues raised in the readings.

1. **Quizzes:** (20 points—EXTRA CREDIT OPPORTUNITY). There will be NO make-up quizzes. A quiz will be given for every module, starting SEPT 9, 2015. Questions will be drawn from materials covered (population handbook, textbook, articles, videos, etc.). The quiz will be posted for 72 hours. However, you will have between 10 and 25 minutes to take the quiz (depending on the number of questions) once you begin. Also, you will have only ONE attempt. The quizzes will turn on from Wednesdays (6:00 pm) to Saturdays (6:00 pm). You must complete the quiz during this time.

   Successful completion of these assignments satisfy learning modules 1-7.

2. **Video Evaluations:** (75 points total)--Three videos will be shown in this class. The purpose is to provide students with an opportunity to think about and comment on particular issue(s) that is/are being covered. You are required to submit at least a one-page typed-written (font size =12) reaction paper of the video.

   **General guidelines for all the video evaluations**
   While you’re viewing a video, think about and write down the following:
   a. What are the most important points or ideas in the video?
b. What significance do these ideas have for a course of this nature?

c. Write a brief response to at least one major issue discussed. Use your sociological imagination here. Make sure you integrate relevant concepts and theories that you learn in the textbook, videos, notes, etc. to substantiate your views.

d. Do you think the video is relevant to the class topic under discussion (here you state if the video presents anything to illustrate or explain a point raised in the text or in class discussion? Did the video make you look at anything differently?) If you think the video is not relevant to the topic, feel free to say so but you must be certain to explain your position.

e. Did you find anything problematic?

Video 1—Monday, Sept 14 (6:00 pm) to Thursday, Sept 17 (6:00 pm)—See Assignments tab

Video 2—Monday, Oct 12 (6:00 pm) to Thursday, Oct 15 (6:00 pm)—See Assignments tab

Video 3—Monday, Nov 16 (6:00 pm) to Thursday, Nov 19 (6:00 pm)—See Assignments tab

These assignments satisfy learning modules 1-4 and 7.

3. Discussions: (75 points total). Discussion questions are posted in the Discussions tab. You are required to POST in your comments, read all of the posts of your classmates, and reply to two of the posts that you read. Please make sure you hit ‘QUOTE’ when you are replying to someone’s post or mention the name of the person whose post you are responding to, otherwise, I will not be able to follow what you are saying.

In your discussions, be as detailed as possible. Refrain from answers like “I agree”, “yes, this is true”, etc. Please make sure you explain why you agree or think the posting is good or true. Whatever you say, make sure you explain why you think the way you do. What I will be looking for in the postings is how well students integrate concepts and theories learned in the text into their discussions. Show off your Sociological Imagination!!! Students will have Fridays from 6:00 pm to Mondays 6:00 pm to post and reply to two of their group members’ posts. After 6:00 pm on Mondays, you will NOT be ABLE to post your answer to the discussion question. NOTE: You have to post your answer for the discussion question(s) FIRST before you see the posts of your classmates.

90%-100% -- Very detailed answer. Answer/post has an extensive use of relevant textbook material —concepts and theories.
80%-89% -- Detailed answer. Answer/post contains a high level of use of textbook material—concepts and theories.

70%-79% -- Moderate answer. Answer/post has a moderate use of relevant textbook material—concepts and theories

60-69% -- Basic answer. Answer/post contains a superficial knowledge of relevant textbook material --concepts and theories.

59% and below – Answer/post has little to no knowledge of relevant concepts/theories.

Discussion 1: Friday, Sept 4 (6:00 pm) to Monday, Sept 7 (6:00 pm)—See Discussion tab

Discussion 2: Friday, Oct 2 (6:00 pm) to Monday, Oct 5 (6:00 pm)—See Discussion tab

Discussion 3: Friday, Nov 6 (6 pm) to Monday, Nov 9 (6 pm) -- See Discussion tab.

**Grading Rubric**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Did not meet expectations</th>
<th>Needs significant improvement</th>
<th>Need some improvement</th>
<th>Exceptional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post and reply</td>
<td>0%</td>
<td>30%</td>
<td>60%</td>
<td>100%</td>
</tr>
<tr>
<td>Weight</td>
<td>40.00%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Did not post or reply to</td>
<td>Posted comments, but did</td>
<td>Posted comments, but</td>
<td>Posted a comment and replied to two</td>
</tr>
<tr>
<td></td>
<td>the discussion</td>
<td>did not reply to two posts.</td>
<td>replied to only ONE</td>
<td>posts.</td>
</tr>
<tr>
<td></td>
<td>questions.</td>
<td></td>
<td>post.</td>
<td></td>
</tr>
<tr>
<td>Content</td>
<td>0%</td>
<td>25%</td>
<td>60%</td>
<td>100%</td>
</tr>
<tr>
<td>Weight</td>
<td>50.00%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Did not use relevant concepts or theories to support comments and replies.</td>
<td>Did not use relevant concepts or theories from text but made some relevant comments.</td>
<td>Only used a few relevant concepts and theories from textbook.</td>
<td>Extensive use of relevant textbook material.</td>
</tr>
<tr>
<td>Grammar and Typos</td>
<td>0%</td>
<td>25%</td>
<td>60%</td>
<td>100%</td>
</tr>
<tr>
<td>Weight</td>
<td>10.00%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>More than 10 errors</td>
<td>Five to 10 errors.</td>
<td>Fewer than five errors</td>
<td>Perfect writing skills.</td>
</tr>
</tbody>
</table>

*These assignments satisfy learning modules 1-4 and 7.*

4. **Examinations. (300 points)**—There will be three exams given during the semester on the dates specified in the schedule (see below). You have a 72-hour window for the
exam. However, you will have a certain amount of time to take the exam once you begin it. Also, you will have only ONE attempt once you begin an exam.

Exam 1: Tuesday, Sept 22 (6pm) to Friday, Sept 25 (6 pm)—located in Assessments tab

Exam 2: Wednesday, Oct 28 (6pm) to Saturday, Oct 31 (6 pm)—see Assessments tab

Exam 3: Sunday, Dec 6 (6pm) to Thursday, Dec 10 (6 pm)—see Assessments tab (NOTE—no make-up for final EXAM)

Successful completion of these assignments satisfy learning modules 1-7.

Missed assignments. You will be given an opportunity to make up for only ONE missed exam, discussion, and/or video during PRE-FINALS WEEK. However, you will have only 24 hours to make up for a missed assignment instead of 72 hours. Dates for make-up assignments will be posted. Make-up assignments will be given during PRE-FINAL WEEK only. I do not need to know if you missed an assignment. Please do not e-mail to inform me about your missed assignments. Make-up assignments will NOT cover the same materials that you missed. Please check announcements and your e-mail daily. There is no make-up exam for final exam.

Please remember: I do not give “extra credit” opportunities to any single student, otherwise I will need to do so for the entire class. Also, do not make up stories about having problems with Blackboard, because I will track your time log and history.

COMMUNICATIONS

Information will be sent to students via their e-mail (please check your e-mail daily) and posted on Blackboard- check the Announcements tab daily.

Interaction with Instructor Statement: The primary means to contact me will be via e-mail: amoore@unt.edu or telephone: 940.565.4267. However, I prefer e-mails since I try my best to respond to students within 24 hours, even on weekends. In case, I do not reply to your e-mail within 48 hours, please e-mail me again. I am also available during my office hours. You may call or just come in. I will send out an e-mail in case I cannot hold office hours. Nevertheless, I am in and out of the office most days, but it is always good to let me know ahead of time when you plan to meet with me.
ASSESSMENT & GRADING

1. **Assessments**
   - **Quizzes**: (20 points—EXTRA CREDIT OPPORTUNITY). There will be NO make-up quizzes. A quiz will be given for every module, starting SEPT 9, 2015. Questions will be drawn from materials covered (population handbook, textbook, articles, and videos).
   - The quiz will be posted for 72 hours. However, you will have between 10 and 25 minutes to take the quiz (depending on the number of questions) once it begins. Also, you will have only ONE attempt once you begin a quiz. The quizzes will be turned on from **Wednesdays (6:00 pm) to Saturdays (6:00 pm). You must complete the quiz during this time.**

2. **Video Evaluations**: (75 points total)--Three videos will be shown in this class. The purpose is to provide students with an opportunity to think about and comment on particular issue(s) that is/are being covered. You are required to submit at least a one-page typed-written reaction paper of the video.

3. **Discussions**: (75 points total). Discussion questions will be posted throughout the semester (see calendar). You are required to POST in your comments, read all of the posts of your classmates, and reply to two of the posts that you read. Please make sure you hit ‘QUOTE’ when you are replying to someone’s post or mention the name of the person whose post you are responding to, otherwise, I will not be able to follow what you are saying.

4. **Examinations**: (300 points total)—There will be three exams given during the semester on the dates specified in the schedule. You have a 72-hour window for the exam. However, you will have a certain amount of time to take the exam once you begin it. Also, you will have only ONE attempt once you begin an exam.

*Grades for assignments will be posted within one week of the deadline.*

*This course is made up of a series of assignments and assessments to assist you in achieving the course learning objectives/outcomes. You have readings for each week and will work on various combinations of assignments, activities, discussions, etc. which will be made available to you on a specific date for 72 hours.*

**ACADEMIC CALENDAR/COURSE DESIGN**

<table>
<thead>
<tr>
<th>Module</th>
<th>DATE</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Module 1</td>
<td>Weeks 1-3</td>
<td>Aug 24-Sept 12</td>
</tr>
</tbody>
</table>
To-Do-List


Read: The study of population--Textbook, (pages 3-14).

Read: Population handbook --Read-About Population (pages 2-3)

Discussion 1 will turn on Sept 4 at 6 pm and turn off on Sept 7 at 6 pm
Quiz 1 will turn on Sept 9 at 6 pm and turn off on Sept 12 at 6 pm.

Module 2  Weeks 4 & 5  Sept 13-Sept 26     Fertility

To-Do-List

Read: Fertility--Textbook, pages 16-45.


Read article: Population handbook –Read about fertility (pages 9-15)

Video 1 will turn on Sept 14 at 6 pm and turn off on Sept 17 at 6 pm
Quiz 2 will turn on Sept 16 at 6 pm and turn off on Sept 19 at 6 pm.
Exam 1 will turn on Sept 22 at 6 pm and turn off on Sept 25 at 6 pm.

Exam will cover materials for Modules 1 & 2

Module 3  Weeks 6 & 7  Sept 27-Oct 10     Mortality and health

To-Do-List

Read: Mortality--Textbook, pages 48-69.

Read: Population handbook –Read about Mortality, Morbidity (pages 16-22)

Discussion 2 will turn on Oct 2 at 6 pm and turn off on Oct 5 at 6 pm.

I have posted guidelines for discussion assignments. Please make sure you check these before writing your discussion posts.

Quiz 3 will turn on Oct 7 at 6 pm and turn off on Oct 10 at 6 pm

Module 4

Weeks 8 & 10
Oct 11- Oct 31
Migration

To-Do-List

Read: Migration--Textbook, pages 72-84.

Read: Population handbook (pages 24-25)

Read: Article by Waldinger (located on Blackboard)

Video 2 will turn on Oct 12 at 6 pm and turn off on Oct 15 at 6 pm

Quiz 4 will turn on Oct 21 at 6 pm and turn off on Oct 24 at 6 pm

Exam 2 will turn on Oct 28 at 6 pm and turn off on Oct 31 at 6 pm

Exam will cover materials for Modules 3 & 4

Module 5

Weeks 11 & 12
Nov 1-Nov 14
Nuptiality and changes in family structure

To-Do-List

Read: Nuptiality in Population Handbook (page 23)
Read: Nuptiality and changes in family structure—Textbook, pages 95-125

Discussion 3 Friday, Nov 6 (6 pm) to Monday, Nov 9 (6 pm).

Quiz 5 will turn on Nov 11 at 6 pm and turn off on Nov 14 at 6 pm
Module 6  Weeks 13-14  Nov 15-Nov 28  Aging, Population Sustainability

To-Do-List

Read: Aging—Textbook, pages 85-94

Read: Population and sustainability—Textbook, pages 127-144

Video 3  Monday, Nov 16 (6pm) to Thursday, Nov 19 (6pm) see Assignment tab

Quiz 6  will turn on Nov 18 at 6 pm and turn off on Nov 21 at 6 pm

Week 15  Nov 29--Dec 4  PRE-FINALS WEEK

Make up assignments will be given

Week 16  Dec 6-Dec 10  FINAL EXAM

Final Exam  (will cover materials for Modules 5 & 6)

Sunday, Dec 6 (6:00 pm) – Thursday, Dec 10 (6:00 pm)

Grading
The final grade will be assigned based on the following scale which uses a point system:

A = 450—405 points
B = 404—360 points
C = 359—315 points
D = 314—270 points
F = 269 points & below.

You will need to sum up all your points and divide the total by 450, the result will show you what your final grade will be.

Turnitin Submission Instructions and Information

Participation / Discussions

Information about the student’s responsibility in the course discussions; grading and posting
criteria; how to post to the online discussion board, etc. Also include etiquette/protocol for participating in the online discussion board. For examples, see:
- http://online.uwc.edu/technology/onLEtiquette.asp

Online Test/Quizzes (to include final or proctored exam information)
(Descriptions and details if any. For example: You can access quizzes/exams by clicking the Assessments link on the course menu or see the quiz/exam icon on the designated page. Each quiz is timed and can be accessed only one time within the scheduled time window. Please read the on-screen instructions carefully before you click “Begin Assessment”. After each quiz is graded and released, you may go back to the Assessments page and click “View All Submissions” to review your exam results. (Add if Blackboard Quiz tool is to be used).

COURSE EVALUATION

Course evaluation is usually conducted during the last 2 weeks prior to final exams. I will post information about the date for evaluation on Blackboard and e-mail each student when it becomes available.

SCHOLARLY EXPECTATIONS

In keeping with the norms of higher education, any student found guilty of academic dishonesty may receive a failing grade for the course and be reported to their college dean. Refer to your student handbook for complete provisions of the policies and procedures set forth by UNT.

RESOURCES

Links to Academic Support Services, such as Office of Disability Accommodation, Counseling and Testing Services, UNT Libraries, Online Tutoring, UNT Writing Lab and Math Tutor Lab can be located within Blackboard Learn on the “Academic Support” tab.

UNT Portal: http://my.unt.edu

UNT Blackboard Learn Student Resources: Technical Support: http://www.unt.edu/helpdesk/

UNT Library Information for Off-Campus Users:
http://www.library.unt.edu/services/facilities-and-systems/campus-access

UNT Computing and Information Technology Center:
http://citc.unt.edu/services-solutions/students

UNT Academic Resources for Students: http://www.unt.edu/academics.htm
Computer Labs: [provide information if departmental labs are available for use to students]. General access computer lab information (including locations and hours of operation) can be located at: http://www.gacl.unt.edu/

COURSE POLICIES

Assignment Policy
See the assignment schedule for due dates which are in this syllabus and also posted on Blackboard.

Instructor Responsibilities and Feedback
Include a statement:

- The primary means to contact me will be via e-mail: amoore@unt.edu or telephone: 940.565.4267. However, I prefer e-mails since I try my best to respond to students within 24 hours, even on weekends. In case, I do not reply to your e-mail within 48 hours, please e-mail me again. I am also available during my office hours. You may call or just come in.

Turnitin Notice
Sample notice: Students are required to submit written assignments for this class to Turnitin, a web-based plagiarism detection service. Before submitting your paper to Turnitin, please remove your title page and other personal information. (OPTIONAL: Any paper that is not submitted to Turnitin prior to submission to the instructor will not be accepted by the instructor and will not be graded.) (Note to instructors: Any assignments submitted on behalf of the students must have a written or electronically signed consent to do so. Additional information can be found at: http://clear.unt.edu/turnitin )

Late Work
Late assignments will not be accepted in this class.

Class Participation
Students are required to login regularly to the online class site. The instructor will use the tracking feature in Blackboard to monitor student activity. Students are also required to participate in all class activities such as discussion board.

Virtual Classroom Citizenship
The same guidelines that apply to traditional classes should be observed in the virtual classroom environment. Please use proper netiquette when interacting with class members and the professor.
Incompletes
I rarely give an incomplete. Please refer to UNT policy on requesting incompletes.

Policy on Server Unavailability or Other Technical Difficulties

Copyright Notice
Some or all of the materials on this course Web site may be protected by copyright. Federal copyright law prohibits the reproduction, distribution, public performance, or public display of copyrighted materials without the express and written permission of the copyright owner, unless fair use or another exemption under copyright law applies. [Additional sample statements can be located at: http://copyright.unt.edu/content/sample-copyright-notices] Additional copyright information may be located at: http://copyright.unt.edu/content/unt-copyright-policies.

Undergraduate Online Course Attendance Policy

Information about the University of Texas’ Attendance Policy may be found at: http://policy.unt.edu/policy/15-2-5

Administrative Withdrawal

Syllabus Change Policy
This schedule is subject to change at the discretion of the professor.

Policy on Server Unavailability or Other Technical Difficulties
[Sample statement: The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and also contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time. (Revise as needed)]

UNT POLICIES

Student Conduct and Discipline: Student Handbook.
Please refer to the UNT Faculty Handbook or your department regarding the Student Code of Conduct Policy.

Academic Honesty Policy
Please refer to the UNT Faculty Handbook or your department regarding the Academic Policy. A sample statement may include the following:
"You are encouraged to become familiar with the University's Policy of Academic dishonesty
found in the *Student Handbook*. The content of the Handbook applies to this course. Additionally, the following specific requirements will be expected in this class: (enter specific requirements). If you are in doubt regarding the requirements, please consult with me before you complete any requirements of the course.

**ADA Policy**

*As per the Office of Disability Accommodation, a syllabus for a course SHALL include the following statement:*

*The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at [http://disability.unt.edu/](http://disability.unt.edu/). You may also contact them by phone at 940.565.4323.*

**Add/Drop Policy**

*Please refer to the UNT Faculty Handbook or your department regarding the Add/Drop Policy.*

**Important Notice for F-1 Students taking Distance Education Courses:**

*Federal Regulation*


The paragraph reads:

(G) For F–1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination
or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F–1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student’s responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

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