Instructor: Mr. Harry Ellis    Email: hellis@unt.edu    Office: 335 Wooten Hall
Phone: 940-565-2246    Office Hours: Tue/Thur 9am-9:30am, W 2pm – 2:30pm, & By Appointment

Course Textbooks and Other Materials
Required Text:  Microeconomics Workbook: Principles and Practice (2015-17 ed.; purple cover)
You must bring your own copy (do not rent) of the current workbook to every class meeting. You will also need a pencil, paper, and a non-programmable/non-graphing calculator (not a cell phone) for most class meetings. You cannot borrow someone else’s calculator during quizzes or exams.

The Economics Help Center is located in Wooten Hall, room 320, and will be open Mondays through Thursdays between 9am and 4pm.

Course Purpose, Goals and Objectives
This course serves as an introduction to business organization and the market economy. The techniques of economic analysis will be used to examine models of consumer behavior and producer behavior. Once developed, these tools of analysis will be applied to current economic situations.

Grading Policy
Your final grade in this course will be determined from your grades on exams, quizzes, and homework assignments.

<table>
<thead>
<tr>
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<th>Points</th>
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<tbody>
<tr>
<td>Homework Assignments</td>
<td>150</td>
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<tr>
<td>Quizzes</td>
<td>50</td>
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<tr>
<td>Exam 1</td>
<td>250</td>
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<td>Exam 2</td>
<td>250</td>
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<tr>
<td>Comprehensive Final Exam</td>
<td>300</td>
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<td>Total</td>
<td>1,000</td>
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Course grades are based on 1000 possible points and are assigned according to the following scale:

A = 900 – 1,000    B = 800 – 899    C = 700 – 799    D = 600 – 699    F = 599 or below

Attendance Policy
Class attendance is expected and will significantly increase your chances for a better understanding of economics and a better grade. Additionally, unannounced quizzes and graded work which you might miss by failing to attend may lower your grade. If you decide to drop this class, please go to the department office (Wooten Hall, room 325) on or before Wednesday, June 28, 2017, to obtain a drop slip (which I have already signed, circling a grade of “W”). If you stop attending and do not drop the class, you will receive an “F” in the course.

ARRIVING TO CLASS LATE AND LEAVING CLASS EARLY ARE INAPPROPRIATE AND COULD POTENTIALLY AFFECT YOUR GRADE!
Examination Policy
You must bring a UNT student identification card, a non-graphing/non-programmable calculator, and a number 2 pencil to each exam. THERE WILL BE NO MAKE-UP EXAMS. The missed points may be made up on the final exam only with my approval. If you miss a 50 minute exam, you must notify me immediately and then present written documentation of a University excused absence within two (2) class days of the missed exam or receive a zero for that exam.

Exams, Homework, and Quizzes
You will be given 50 minutes in class to complete exams 1 and 2; these two exams will each consist of 40 multiple choice questions (worth 6.25 points each). You will be given the entire class period to complete the comprehensive final exam on Friday, July 7th; it will consist of 80 multiple choice questions (worth 3.75 points each). All 3 exams combined count for a total of 800 points.

Homework assignments come from the Workbook. The pages and due dates for each assignment will be distributed in class (not on Blackboard). Homework assignments will not be accepted unless completed according to my directions; and homework will be due at the beginning of class and will not be accepted late. Again, since I will be dropping some of your lowest homework grades, homework will not be accepted late under any circumstances. Homework counts for a total of 150 points.

Quizzes may be unannounced and may be taken directly from the workbook. If you do not have your workbook and a number 2 pencil with you the day of a quiz, you will receive a zero for that quiz. You must come prepared to every class meeting. I do not give make-ups on missed quizzes for any reason, but since I will give 7 quizzes worth 10 points each (and only count the best 5), I will drop two of your lowest quiz grades. Quizzes count for a total of 50 points.

Personal Electronics Policy
You may not have any personal electronic communications or other devices turned on during class without prior permission from me. This includes laptops, tablets, MP3s, and cell phones. Cell phones, head phones, ear buds, and other devices not previously approved may not be used during class. I will ask any student using any electronic device during class to leave class, and there will be a 15 point penalty on the homework total for the semester. If this occurs a second time, I will submit a request to have the student withdrawn from the course.

Disability Accommodation/Cheating & Plagiarism
The Economics Department cooperates with the Office of Disability Accommodation (ODA) to make some accommodations for qualified students with disabilities. Please present your written accommodation during office hours on or before the 3rd class day. Also, the Department adheres to the University's Policy on Cheating and Plagiarism, which is attached to the back of this syllabus.

Conduct: Acceptable Student Behavior
Student behavior that interferes with the Instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the Instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.unt.edu/csrr
Use of Blackboard
Although I will not use Blackboard to post grades, I will use it for posting some departmental handouts (syllabi, review sheets, etc.), so you should check Blackboard periodically. Detailed instructions for other assignments (like homework problems) will be given in class.

Email Etiquette
To contact me, please call or visit during the office hours listed on the first page of this syllabus. You may also contact me via email. I check my email at hellis@unt.edu daily Monday through Thursday when UNT is open during the first summer session. Email correspondence should include your class and section number, should be appropriate, should not contain requests for handouts, notes, grades, etc. to be sent or faxed to you, and should never be a request to treat your coursework and grade differently than what is outlined on this syllabus. Inappropriate emails and student requests will be forwarded to the appropriate campus administrator.

Copyrights
Class lectures are protected by state common law and federal copyrights. They are the original expression of the Instructor and may be recorded at the same time as delivered in order to secure protection. Whereas, you are authorized to take notes in class thereby creating a derivative of the lecture, the authorization extends only to making one set of notes for your PERSONAL USE. You are not authorized to record lectures or to make commercial use of them without the Instructor’s prior express written permission.

Course Outline

<table>
<thead>
<tr>
<th>Date</th>
<th>Workbook Assignment</th>
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<tbody>
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<td>June</td>
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<tr>
<td>5 - 8</td>
<td>Chapters 1 - 4</td>
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<td>12, 13</td>
<td>Chapter 5</td>
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<td>19 - 22</td>
<td>Chapters 8 - 11</td>
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<td>28, 29</td>
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<td>July</td>
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<td>3</td>
<td>Chapter 14</td>
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<td>4</td>
<td>Holiday (No Class)</td>
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<td>5</td>
<td>Chapter 15</td>
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<td>6</td>
<td>Review</td>
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<td>7</td>
<td>Final Exam</td>
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The last day to drop this course is Wednesday, June 28, 2017.

Examination Dates

Exam 1 (Ch. 1 - 5) ......................       Wednesday, June 14

Exam 2 (Ch. 6 - 11) ......................       Tuesday, June 27

Comprehensive Final Exam (Ch. 1 – 15) ..............   Friday, July 7
FIRST TWO HOMEWORK ASSIGNMENTS

1st & 2nd Homework Assignments*

PP. 13, 14
PP. 35, 36 Due 6/8/17
PP. 47, 48

PP. 61, 62
PP. 69, 70 Due 6/13/17
PP. 87, 88
PP. 93, 94 #4 through #8 only
PP. 95, 96 #3 through #7 only

Extra Practice**

P. 15
PP. 17 - 19
PP. 33, 34
PP. 43, 44
P. 46

PP. 63, 64
PP. 65, 66, 68
PP. 71, 72
PP. 91, 92
PP. 93, 94 #1,2

* Homework must be bubbled in on scantron in the above page order without skipping any spaces between answers. So for the first assignment, start at the top of your scantron and answer the questions on your scantron so that you have 1 through 30 bubbled in once you have completed the 30 question assignment. That means for the assignment due on June 13, you will not skip any spaces on your scantron between pages or problems and should have numbers 1 through 40 bubbled in once you have completed the assignment.

** Extra problems are for practice and are not be turned in, but you can check your answers in the Help Center.

Reminder: Although quizzes cannot be made up and late homework will NOT be accepted (you can turn it in early to me before it is due in class or during my office hours), I will drop at least two of your lowest quiz grades and some of your lowest homework grades.

Important note: homework is due at the very beginning of class. If you come in after I have collected the assignment, it will be considered late and no credit will be given. Scantrons not filled in properly (last name first, page numbers, course and section #, STUDENT ID #, and date) will receive a 10 point penalty.

New scantrons will only be passed out during the class period before the assignment is due, so if you are absent that day, you will need to pick up a scantron in the Help Center (or purchase one at the bookstore).

Practice Exam 1 is on pages 97 - 104 in the workbook (skip problem #40). A second practice exam will be made available through Blackboard at a later date.

The next homework assignment sheet will be distributed in class on Thursday, June 15, 2017.
Disability Accommodation

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at http://www.unt.edu/oda. You may also contact them by phone at 940.565.4323.

The Economics Department cooperates with the Office of Disability Accommodation (ODA) to make reasonable accommodations for qualified students with disabilities. If you have not registered with ODA, we encourage you to do so. Please present your written accommodation request during office hours on or before the 3rd class day.

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Cheating and Plagiarism

Individuals engaging in activities that may be construed as cheating or plagiarizing should be prepared for the consequences. The minimum punishment will be to receive an “F” for the course. Please see below for further information on and explanation of cheating and plagiarism.

**Important note:** all assigned work must be completed by you, the student, as instructed. Resubmitting work completed in a previous semester or submitting work completed by or copied from another student constitutes cheating and will be treated as such.

The UNT Department of Economics adheres to the University's Policy on Cheating and Plagiarism. To view the complete policy, go to http://facultysuccess.unt.edu/academic-integrity.

**Cheating:** The use of unauthorized assistance in an academic exercise, including but not limited to:

1. use of any unauthorized assistance to take exams, tests, quizzes or other assessments;
2. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments;
3. acquisition, without permission, of tests, notes or other academic materials belonging to a faculty or staff member of the University;
4. dual submission of a paper or project, or re-submission of a paper or project to a different class without express permission from the instructor;
5. any other act designed to give a student an unfair advantage on an academic assignment.
**Plagiarism**: Use of another's thoughts or words without proper attribution in any academic exercise, regardless of the student's intent, including but not limited to:

1. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement or citation.

2. the knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in selling term papers or other academic materials.

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