Instructor: Katsura Aoyama, Ph.D.

*Primary communication method with the instructor is “Message” on Blackboard/Learn.*
If you send me a message on Blackboard/Learn, I will try to respond within 48 hours.

Class Time: Tuesdays and Thursdays, 3:30 p.m. – 4:50 p.m.
Place: Wooten Hall 122

Office: Speech and Hearing Building, Room 265
Email: Katsura.Aoyama@unt.edu
Phone: 940-369-7340

Office Hours: Tuesdays and Thursdays from 12:30 p.m. to 2:00 p.m. or by appointment
TA: Chelsea Barsamian

Course description
The purpose of this course is to develop skills for phonetic transcription in American English.
The course will include information on the International Phonetic Alphabet (IPA), basic articulatory phonetic principles, segmental and suprasegmental features, and dialectal variations.

Course objectives:
At the conclusion of this course, it is anticipated students will be able to demonstrate knowledge in the following:

2. Transcription of sounds and single words.
3. Regional dialects and other variations of speech.

Required Textbook:
- An outline for each chapter will be posted on Blackboard/Learn. Students are expected to bring a copy of the outline for each chapter to class.
- Students are expected to read the reading assignment prior to coming to the class.

Recommended Workbook:

YOU WILL NEED YOUR BOOK IN EACH CLASS – DON’T FORGET TO BRING IT!
Grading
Your grade is determined by the total number of points you have earned during the semester divided by the total number of possible points. Course grades will be based on the cumulative points from:

A = 387-430 points (90.0-100%)
B = 344-386 points (80.0-89.9%)
C = 301-343 points (70.0-79.9%)
D = 258-300 points (60.0-69.9%)
F = below 257 points (< 59.9%)

- There will be NO rounding.
- There will be NO extra points.
- There will be NO extra credit opportunities.
- Your grade-to-date will be posted on Blackboard/Learn.
- Your assignments and exams will be graded within two weeks after the due date or the day of the exam. If you see that your grade is not posted on Blackboard/Learn, the assignment or exam has not been graded.

Homework (10 points each, 50 points total) – Due dates will be announced in class.
There will be five homework assignments. Satisfactory performance on each homework assignment will be worth up to 10 points. Points may be deducted if the assignment was not completed or not done accurately. The due date for each homework assignment will be announced in class and Blackboard/Learn.

Exams (210 points total) – Dates will be announced in class.
Exam I – 100 points
Exam II – 110 points

Final exam (120 points) - The final exam will be cumulative.

Phonetic transcription project (50 points total) - Due dates will be announced in class.

a. Phonetic transcription (20 points)
   Students are required to obtain an audio speech sample from a person who has a different language/dialectal background from their own.
   Students will phonetically transcribe at least 50 words from the obtained sample, and also phonetically transcribe their own speech corresponding to the words that their interviewees said.

b. Analysis (30 points)
   Students will analyze their phonetic transcriptions, and compare their own speech and the interviewee’s speech. The summary of analysis should NOT be more than 2 pages.
**Attendance policy**
Regular attendance in class and active listening/participating in classroom discussion is necessary for optimal learning. Students are expected to come to class consistently.

Material presented in class will not be made up on an individual basis. If a student misses class, it is his/her personal responsibility to obtain the material missed.

**Electronic communication devices:** All cell phones and other electronic communication devices are not to be used during class time and should remain “out-of-sight” during class time. Please demonstrate your respect by not texting, checking messages, etc. during class time.

**Academic integrity**
Academic Integrity is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of Academic Dishonesty will be handled in accordance with the University Policy and procedures. Possible academic penalties range from a verbal or written admonition to a grade of “F” in the course. Further sanctions may apply to incidents involving major violations. You will find the policy and procedures at [http://vpaa.unt.edu/academic-integrity.htm](http://vpaa.unt.edu/academic-integrity.htm).

**Disability Accommodations**
The Department of Speech and Hearing Sciences cooperates with the Office of Disability Accommodations (ODA) to make reasonable accommodation for qualified students with disabilities (of American with Disabilities Act and Section 504, Rehabilitation Act). All students who have a specific disability that qualifies them for academic accommodations are encouraged to register with ODA. If you need any accommodations for a disability, please submit your written request to the instructor and provide certification from ODA on or before the 12th day of class. The University of North Texas is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 – The Rehabilitation Act of 1973 as amended. With the passage of new federal legislation entitled Americans with Disabilities Act (ADA), pursuant to section 504 of the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens.

**Drop Information**
Please go to the Registrar’s office for information regarding dropping a class.

**Succeed at UNT!**
[https://success.unt.edu/](https://success.unt.edu/)
Additional notes – Please read carefully and often.

- Check Blackboard/Learn consistently for messages from the instructor, announcements, and current grades.

- Late assignments (homework or project) will **NOT** be accepted.

- If a student takes an exam on a later date than the scheduled date, **10%** of the points earned will be deducted, regardless of the reason (e.g., if you get 100 points, 10 points will be deducted).

- If a student has a legitimate excuse for missing a due date for an assignment or an exam, they can submit documentation, such as a doctor’s note, to the instructor. Consideration may be given at the end of the semester at the instructor’s discretion.

- All students are expected to exhibit consistent **professional conduct** in the classroom. Disruptive classroom behaviors include, but are not limited to: tardiness, leaving early, offensive remarks, or chattering. Students who talk with their classmates too loudly and continuously during class may be asked to leave the classroom. Points may be deducted from their grades if a student exhibits unprofessional conduct in class.
Tentative general plans
Specifics (due dates, exam dates) will be announced in class.

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Final exam: December 8, from 1:30 p.m. to 3:30 p.m.