Course Syllabus

RHAB 4675

Alcohol and Other Drug Abuse Counseling Practice

Fall 2012

**Instructor:** Paula Heller Garland, MS, LCDC

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**Office Hours:** Wednesday 11:00 AM—1:00 PM

Other times by appointment & after class

**Time & Place:** Tuesdays & Thursdays, 9:30 AM -10:50 AM, WH 219

Course dates: August 30 – Week of December 10, 2012

*The Department of Rehabilitation, Social Work, and Addictions is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and in order to facilitate equality of educational access, faculty members in the department will make reasonable accommodations for qualified students with a disability, such as appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies when doing so does not fundamentally alter the course.*

*If you have a disability, it is your responsibility to obtain verifying information from the Office of Disability Accommodation (ODA) and to inform me of your need for an accommodation. Requests for accommodation must be given to me no later than the first week of classes for students registered with the ODA as of the beginning of the current semester. If you register with the ODA after the first week of classes, your accommodation requests will be considered after this deadline.*

*Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNT Policy 18.1.14, at www.unt.edu/oda, and by visiting the ODA in Room 321 of the University Union. You also may call the ODA at 940.565.4323.*

**Course Description:**

Focuses on familiarizing students with the core competencies necessary for effective interventions within addiction treatment settings and prepares students to apply these skills in alcohol and other drug abuse (AODA) counseling practice.

**Prerequisites:** RHAB 4175 and RHAB 4475 or consent of the instructor.

**Assigned Textbook:**

Perkinson, R. (2012). Chemical Dependency Counseling: A practical guide (4th edition). Thousand Oaks, CA: Sage.

**Inclement Weather**

In the event of inclement weather that requires the university to close course materials will be posted to Blackboard.

**Academic Integrity & Other Policies**

1. Each student in this course is expected to abide by the University of North Texas Code of **Academic Integrity**. Any work submitted by a student in this course for academic credit will be the student's own work. Cheating, dishonesty and lack of integrity will not be tolerated.
2. Professional demeanor is expected at all times. Disruptive behavior, such as chronic tardiness, newspaper reading or carrying on conversations, is not tolerated.
3. **Cell phones, Ipods & Other electronic communication devices** may not be used at any time, in any way during class. This means students may not receive or send text messages in class. Cell phones are thus not to be handled or displayed during class. Handling a cell phone will be interpreted as use. Failure to abide by this policy will result in up to 5 points being deducted from the student’s grade at the discretion of the instructor and without notice. Because this class does require posting to Facebook, as directed, you will be informed at such time that is required in class.
4. **Laptop/notebook computers** are often distracting to other students. Those wishing to use such devices must sit in either the very back row of the class or the extreme front row farthest from the door. These devices may be used ONLY for taking notes in class. Any other use of such a device (e.g., reading material from other courses, web surfing, checking email) will result in the student’s loss of the privilege to use the device for the duration of the semester.
5. **Work** turned in may be retained by the instructor during the semester. All work will be returned the final day of class.
6. **Grades** are revealed and discussed in person only under laws protecting student confidentiality. Please make an appointment to discuss such issues. **Grades** will follow UNT standards. ***Late work will be deducted 10 points per day***. No late work will be accepted after three days or without proper documentation. Late work is defined as any work turned in after the close of class, the day it is due. If a quiz is missed, it is the student’s responsibility to collaborate with the instructor regarding a date and time for a make-up quiz. In order to make up a quiz you must provide a note from a doctor or other sufficient documentation of the absence. Please discuss any difficulties with the Instructor before you drop the course. Grades will be reported on a point system. The total points will determine your class letter grade
7. **Incompletes** (I's) can be given only if a student is "unable to complete their academic responsibilities" for medical (disease or injury) or legal reasons (jury duty, U.S. military service) or other "extraordinary” reasons for a significant period of time that can be documented in writing on letterhead with a verifiable signature. The university requires that 70% of the class be completed before an Incomplete can be considered.
8. **Make-up work** ***requires written documentation*** of the circumstances that led to an inability to complete the assignment. Any assignments turned in late will be deducted 10 points for each day they are late. Late work will only be accepted through the third late day and no assignments will be graded past that time. This includes turning items in via email or Blackboard that are not turned in properly.
9. **Diversity Policy**: Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders or other ascribed statuses cannot be tolerated.
10. **Confidentiality Policy**: Information shared in this class by each individual is to be held in confidence. We will begin practicing counseling ethics by adhering to a written confidentiality agreement signed by each student.
11. **Preparation:** Please prepare for class by reading the material in advance, be prepared to ask questions and discuss topics in class. This includes all posts to Blackboard.
12. **Writing**: All assignments and papers must be typed or word-processed. Please use the Times New Roman font with a size of 12. Also please double-space your work and use the coversheet provided on Blackboard. Assignments and reports that do not conform to these standards will be returned to the student for corrections and graded as late. When completing work by hand, such as quizzes, you are required to use blue or black ink. Use the attached cover page when turning in all work.

Evaluation of Grade

|  |  |
| --- | --- |
| **Activity** | **Points Possible** |
| Presentation | 125 points |
| “Client” chart | 150 points |
| Attendance & Participation | 80 points |
| LCDC Test Prep Quizzes | 60 total points @ 3 Quizzes |
| Event Attendance | 50 points |
| SAMHSA Order Evidence | 20 points |
| DSHS Licensure Component/Update | 15 points |
|  |  |
| Total Points Possible | 500 |
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| --- |
| **A: 500 – 450** |
| **B: 449 – 399** |
| **C: 398 – 348** |
| **D: 298 – 248** |
| **F: 247 - under** |

**Presentation (125 Points):**

You will be assigned a section in the textbook from Chapter 9 or 10 at the beginning of the course. You will prepare and deliver a psychoeducational lecture, no more than 20 minutes, suitable to present to clients. Following your presentation you will turn in a brief summary (no more than one page in length) outlining your topic. Complete the assignment after, you are given feedback by your peers and instructor, discussing your strengths, weaknesses and areas you would like to improve for the future. You will be evaluated on the following rubric:

|  |  |
| --- | --- |
| **Item** | **Points Possible** |
|  |  |
| Was the required cover page included? | 25 |
| Was information presented congruent with the information from the textbook? | 25 |
| Did the student appear confident during the presentation? When asked questions about the material did the student provide educated answers? | 25 |
| Was the feedback given by peers and instructor well received? Was it reflected in the one-page summary? | 25 |
| Was the one-page summary an accurate description of what was presented? | 25 |

**“Client” Chart (150 Points):**

You will create a mock client chart throughout the course and turn the entire chart in as one of the final pieces of your coursework for review.

**Attendance & Participation (60 Points):**

With approximately 30 classes to attend during the semester, you will earn one point for each day you attend class and another point for your valuable contribution of quality participation in class. The remaining 20 will be earned through assigned social media outlet.

**LCDC Test Prep Quizzes (60 Points):**

You will be given three mock LCDC tests throughout the course that are valued at 20 points each. These quizzes are intended to prepare for the LCDC exam. They will be used to evaluate areas of strength and weakness for future study groups you may form.

**Event Attendance (50 Points):**

You will be expected to attend one free event related to the AODA field. You will be required to write no less than a one-page paper about what you learned from the event, contacts you made or any other information you care to provide. The folder on Blackboard “Weblinks and Current Events” will contain many free event options.

**SAMHSA Order (20 Points):**

Before the due date you will visit the website: [www.samhsa.gov](http://www.samhsa.gov) and place an order in the “clearinghouse”. 90% of the items on the site are free. Print a copy of the order you place and provide to instructor as evidence of your visit to this site.

**DSHS Licensure Component/Update (15 Points):**

You will be given a specific counselor or facility licensure issue (corresponding with the core functions discussed in class) to obtain from the DSHS website. You will share with the class on the due date.