COURSE DESCRIPTION

Representing the advanced stage of the undergraduate program, this course is designed to provide students with exposure to assessments frequently conducted in appropriate rehabilitation settings. Emphasis is placed on the application of the concepts, principles, and skills required to assess clients in vocational rehabilitation, mental health, substance misuse, and other rehabilitation settings. An overview of different areas of assessment will enhance the diagnostic and treatment planning skills of students.

COURSE OBJECTIVES

Upon successful completion of the course, students will be able to:
1. Respect and use critical and creative thinking, skeptical inquiry, and, when possible, the scientific approach to properly assess individuals for related behavior, substance use, and mental processes.
2. Demonstrate familiarity with common methods of assessments used in the rehabilitation field.
3. Understand and apply basic techniques of assessment in developing comprehensive reports about different aspects of an individual’s overall functioning.

REQUIREMENTS

1. Participation in discussions throughout the course.
2. Being proactive in accessing content in each week’s learning module.
3. Completion of brief standardized assessments as required.
4. Ability to properly synthesize information into comprehensive reports of overall functioning level.

READING AND RESOURCES

All materials are available on the Canvas. Other articles/readings may be assigned and will be posted on the Canvas.
CLASS ATTENDANCE AND PARTICIPATION

Weekly participation in the coursework is mandatory so that students may get the most out of their experience in this course. It is the student’s responsibility to log into the Canvas course at least twice a week to access course materials and submit assignments.

NOTE: Assignment submissions through email or inbox message will not be accepted.

PROTOCOL FOR WRITTEN ASSIGNMENTS

General Format
Because clear and understandable written communication is an essential skill of all helping professionals, all assignments submitted in this course must include the following components for general format. **5-point deduction will be applied if submitted assignments were not in line with this required format.**

- An APA style title page
  - See page 3 from the link below for sample title page - https://tsgs.unt.edu/sites/default/files/APA%20Format.pdf
- Double-spaced
- 1-inch margins
- 12-point **Times New Roman** font
- A reference page, if needed

Each paper should be thoroughly proofread by the student for clarity and organization of content, grammar, spelling, punctuation, etc. Poorly written papers will directly affect your grade. In addition, papers with extreme flaws will not be graded or may be returned for revision before being given a grade.

Unless otherwise noted, all written assignments must be typed and follow the American Psychological Association Publication Manual (6th edition) format. If you do not own the APA manual, there are also online “style guides” available:

- https://owl.english.purdue.edu/owl/resource/560/01/

ASSIGNMENTS

The final course grade for RHAB 4500 will be based on scores for the following:

- **Assessment interview (100 points)**
- **Online assessment (50 points)**
- **Vocational assessment (75 points)**
- **Assessment of substance use disorders (100 points)**
- **Assessment of personality characteristics (75 points)**
- **Assessment of selfie disorder (100 points)**
- **Neuropsychological assessment in rehabilitation (100 points)**
- **Assessment of functional living skills (100 points)**
- **Behavioral assessment (100 points)**
**Discussion Board (25 points for 1 DB + 50 points for 3 DBs = 200 points)**

**Quiz (25 points)**

**GRADING SCALE**

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Possible points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment Interview</td>
<td>100</td>
</tr>
<tr>
<td>Online Assessments (SII &amp; MBTI)</td>
<td>50</td>
</tr>
<tr>
<td>Vocational Assessment</td>
<td>75</td>
</tr>
<tr>
<td>Assessment of Substance Use Disorder</td>
<td>100</td>
</tr>
<tr>
<td>Assessment of Personality Characteristics</td>
<td>75</td>
</tr>
<tr>
<td>Assessment of Selfie Disorder</td>
<td>100</td>
</tr>
<tr>
<td>Neuropsychological Assessment</td>
<td>100</td>
</tr>
<tr>
<td>Assessment of Functional Living Skills</td>
<td>100</td>
</tr>
<tr>
<td>Behavioral Assessment paper</td>
<td>100</td>
</tr>
<tr>
<td>Discussion Boards (25 points x 1 + 50 points x 3)</td>
<td>175</td>
</tr>
<tr>
<td>Quiz (25 points x1)</td>
<td>25</td>
</tr>
<tr>
<td><strong>Total Points:</strong></td>
<td><strong>1000 points</strong></td>
</tr>
</tbody>
</table>

A = 90% - 100% 900 - 1000 points  
B = 80% - 89% 800 - 899 points  
C = 70% - 79% 700 - 799 points  
D = 60% - 69% 600 - 699 points  
F = 0% - 59% Less than 600 points

It is the student’s responsibility to **check the gradebook on at least a weekly basis**. If a student notices that an assignment has been graded that the student submitted and the gradebook has not changed, please contact the instructor and/or teaching assistant to resolve this issue. Students are encouraged to make contact as soon as possible. If more than one week has elapsed after the gradebook has been updated, the issue may not be resolved. All issues regarding the gradebook are at the discretion of the instructor to approve and make any needed changes.

**LATE WORK**

Assignments are due on scheduled Sunday night by midnight (i.e., 11:59 pm). **Any work submitted after scheduled due date will not be accepted and not be eligible for credit except in documented emergencies.** Discussion Boards cannot be made up either if missed.

**INCOMPLETES**

Students are expected to complete the course within the session time frame. A grade of Incomplete will only be given (a) in very compelling special circumstances with appropriate documentation of those circumstances (e.g., doctor’s request), and (b) with the stipulation that the course requirements be fulfilled by the end of the following semester. According to UNT policy:

An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. The student must arrange with
the instructor to finish the course at a later date by completing specific requirements. These requirements must be listed on a Request for Grade of Incomplete form signed by the instructor, student, and department chair; and also entered on the grade roster by the instructor. ([http://essc.unt.edu/registrar/incomplete.htm](http://essc.unt.edu/registrar/incomplete.htm), p. 1)

If you fail to complete the course requirements by the end of the current semester, and you have not obtained from me approval for an Incomplete, you will receive a grade of “F”. All graduate students must maintain a 3.0 grade point average to remain an active student in the graduate program. Receiving a grade less than 3.0 for any RHAB course results in the student having to repeat that course. Courses may only be repeated once.

**ACCOMMODATIONS**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class.

Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student.

For additional information see the Office of Disability Accommodation website at [http://www.unt.edu/oda](http://www.unt.edu/oda). You may also contact them by phone at (940) 565-4323.

**ACADEMIC INTEGRITY**

Students are expected to follow appropriate guidelines for academic performance by doing their own work and by crediting material from other authors and sources appropriately. Cheating or misrepresenting work of others as your own will result, at a minimum, in a failing grade for the course. You are encouraged to become familiar with the information posted by the University Center for Student Rights and Responsibilities in the Student Handbook ([http://www.unt.edu/student/](http://www.unt.edu/student/)). The policies regarding student conduct and academic dishonesty posted at this location apply to this class.

**ACCEPTABLE STUDENT BEHAVIOR**

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom,
labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.deanofstudents.unt.edu

COPYRIGHT NOTICE

Some or all of the materials on this course Web site may be protected by copyright. Federal copyright law prohibits the reproduction, distribution, public performance, or public display of copyrighted materials without the express and written permission of the copyright owner, unless fair use or another exemption under copyright law applies

SYLLABUS CHANGE POLICY

Syllabus, course information, and due dates may be subject to change upon instructor’s discretion.

ADD/DROP POLICY

- Important schedule for dropping a course (See academic calendar below):
  - http://catalog.unt.edu/content.php?catoid=15&navoid=1228

- Please refer to the Office of the Registrar or your department regarding the add/drop policy

TECHNICAL REQUIREMENTS/ASSISTANCE

The following information has been provided to assist you in preparation for the technological aspect of the course.

UIT Help Desk: http://www.unt.edu/helpdesk/index.htm
Browser requirements: https://clear.unt.edu/supported-technologies/canvas/requirements
Computer and Internet Literacy: http://clt.odu.edu/oso/index.php?src=pe_comp_lit

Minimum Technical Skills Needed - Examples include:
  - Using the learning management system
  - Using email with attachments
  - Creating and submitting files in commonly used word processing program formats
  - Copying and pasting
  - Downloading and installing software
  - Using spreadsheet programs

ACCESS AND NAVIGATION

Access and Log in Information
This course was developed and will be facilitated utilizing the University of North Texas’ Learning Management System, Canvas. To get started with the course, please go to: https://unt.instructure.com/
You will need your EUID and password to log in to the course. If you do not know your EUID or have forgotten your password, please go to: http://ams.unt.edu.

**STUDENT RESOURCES**

As a student, you will have access to:

- Student Orientation via Canvas Learn. It is recommended that you become familiar with the tools and tutorials within the Orientation to better equip you in navigating the course.
- Canvas’s On Demand Learning Center for Students. It is recommended that you become familiar with the tools and tutorials to better equip you to navigate the course.
- From within Canvas, you will have access to the “UNT Helpdesk“ tab that provides student resources and Help Desk Information.

**Student Technical Support**
The University of North Texas provides student technical support in the use of Canvas and supported resources. The student help desk may be reached at: Email: helpdesk@unt.edu
Phone: (940) 565-2324
In Person: Sage Hall, Room 130

Regular hours are maintained to provide support to students. Please refer to the website (http://www.unt.edu/helpdesk/hours.htm) for updated hours.

**EVALUATION**

The Student Perceptions of Teaching (SPOT) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you the opportunity to comment on the class.

**IMPORTANT NOTICE FOR F-1 STUDENTS TAKING DISTANCE EDUCATION COURSES**

**Federal Regulation**

The paragraph reads:

(G) For F–1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or
If the F–1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

**University of North Texas Compliance**

To comply with immigration regulations, an F–1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course. If such an on-campus activity is required, it is the student’s responsibility to do the following:

1. Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
2. Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F–1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

**SEXUAL DISCRIMINATION, HARRASSMENT, & ASSAULT**

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.
<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
<th>Readings</th>
<th>Assignments / Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1/14 - 1/20</td>
<td>Review course syllabus</td>
<td>- Module Materials</td>
<td>- Discussion Board #1 (1/20 due)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Introduction to assessment in rehabilitation</td>
<td></td>
<td>- Quiz on syllabus (1/20 due)</td>
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<tr>
<td></td>
<td></td>
<td>- Building Rapport</td>
<td></td>
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</tr>
<tr>
<td>2</td>
<td>1/21 - 1/27</td>
<td>Assessment Interview</td>
<td>- Module Materials</td>
<td>Article summary and case study (1/27 due)</td>
</tr>
<tr>
<td>3</td>
<td>1/28 - 2/3</td>
<td>Fundamentals of Testing and Measurement</td>
<td>- Module Materials</td>
<td>Complete online assessment for both Strong Interest Inventory (SII) and Myers-Briggs Type Indicator (MBTI) (2/3 due)</td>
</tr>
<tr>
<td>4</td>
<td>2/4 - 2/10</td>
<td>Vocational assessment</td>
<td>- Module Materials</td>
<td>SII: Self-reflection paper (2/10 due)</td>
</tr>
<tr>
<td>5</td>
<td>2/11 - 2/17</td>
<td>Assessment of Substance Use Disorders and Recovery Capital (1)</td>
<td>- Module Materials</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>2/18 - 2/24</td>
<td>Assessment of Substance Use Disorders and Recovery Capital (2)</td>
<td>- N/A</td>
<td>Assessment of Substance Use Disorders (2/24 due)</td>
</tr>
<tr>
<td>7</td>
<td>2/25 - 3/3</td>
<td>Assessment of Personality Characteristics (1)</td>
<td>- Module Materials</td>
<td>Discussion Board #2 (3/3 due)</td>
</tr>
<tr>
<td>8</td>
<td>3/4 - 3/10</td>
<td>Assessment of Personality Characteristics (2)</td>
<td>- N/A</td>
<td>MBTI: Self-reflection paper (3/10 due)</td>
</tr>
<tr>
<td>9</td>
<td>3/11 - 3/17</td>
<td>Happy Spring Break</td>
<td></td>
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</tr>
<tr>
<td>10</td>
<td>3/18 - 3/24</td>
<td>Assessment of Mental Health</td>
<td>- Module Materials</td>
<td>Assessment of Selfie Disorder (3/24 due)</td>
</tr>
<tr>
<td>12</td>
<td>4/1 - 4/7</td>
<td>Cultural considerations in assessment</td>
<td>- Module Materials</td>
<td>Discussion Board #3 (4/7 due)</td>
</tr>
<tr>
<td>14</td>
<td>4/15 - 4/21</td>
<td>Assessment of special populations</td>
<td>- Module Materials</td>
<td>Discussion Board #4 (4/21 due)</td>
</tr>
<tr>
<td>15</td>
<td>4/22 - 4/28</td>
<td>Behavioral assessment</td>
<td>- Module Materials</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>4/29 - 5/10</td>
<td>Wrap up (Final week)</td>
<td>- N/A</td>
<td>Behavioral assessment (5/5 due)</td>
</tr>
</tbody>
</table>