COURSE INFORMATION

- ASLP 5810, 3 credit hours
- Friday, 1.30 – 4.30, Wooten Hall Rm 117

Instructor Contact Information
- Dr. Annalise Fletcher
- Email: Annalise.Fletcher@unt.edu
- Office #: UNT Speech & Hearing Center, 216
- Office hours – please email me to schedule an appointment
- Teaching Assistant: Erin Hebert, erinhebert@my.unt.edu

Course Description

The course provides students in speech-language pathology with information about voice production and laryngeal pathophysiology and develops their problem-solving skills in managing clinical voice pathology and conducting voice research. Emphasis is on building competencies in the assessment and management of voice problems and a solid foundation of knowledge about the theories and methods in voice science.

Learning Objectives:
- Describe anatomy and physiology of the vocal mechanism.
- Describe respiration, phonation, resonance and articulation as related to modulation of voice.
- Identify measurable variables as related to modulation of voice (e.g., acoustic, aerodynamic, perceptual).
- Describe life span changes including pediatric development of the vocal mechanism and aging influences on respiration, phonation, resonance, and articulation.
- Articulate theories and processes of respiration, phonation, and resonance.
- Identify etiologies and describe characteristics of vocal pathologies (e.g., benign, malignant, and neuropathologic) including incidence and prevalence.
- Identify high-risk populations (e.g., those in specific occupations such as teachers, singers, actors, lawyers, persons with hearing loss) and their specialized evaluation and treatment needs.
- Recognize the needs of specific and culturally diverse populations (e.g., transgender, transsexual, mutational falsetto).
Outline a complete evaluation protocol and identify clinically appropriate assessment tools.

- Identify techniques for prevention of voice disorders and promotion of vocal wellness (e.g., vocal hygiene, avoiding phonotrauma) in varied settings.
- Identify evidence-based treatment approaches and outcomes to voice disorders: behavioral, medical (including pharmacological), surgical, and combination strategies.

Textbook(s):


Materials distributed in class will be posted throughout the semester on Canvas. However, please make arrangements with classmates if you need to miss class to review any details you may have missed. To access Canvas class page go to https://unt.instructure.com/ and login with your EUID and password. This course also includes a number of required journal article readings. Links to these readings will be posted on the canvas site.

Teaching Philosophy
As a teacher, I aim to foster critical thinking and the desire to be a life-long learner. To achieve this, my courses will always provide supported opportunities for students to perform their own exploration and evaluation of research literature. This is intended to provide students with the skills required to evaluate new assessment and treatment approaches when working in our fast-growing profession. My goal is to foster a classroom culture that embraces the evaluation research while also considering the unique needs of the client in determining appropriate treatment plans. I use the International Classification of Functioning, Disability and Health (ICF) as a framework when considering the assessment and treatment of communication disorders in all my classes.

Attendance and Class Participation
Regular attendance in class and participation in class discussions is strongly encouraged for all students. It is to your advantage to arrange to obtain thorough notes from class members when you are unable to attend and participate in lectures. I will always be available to meet one-on-one during the semester if there are any aspects of course content you would like to discuss. Please plan accordingly if you need to miss class.

TECHNICAL REQUIREMENTS/ASSISTANCE
UIT Help Desk: http://www.unt.edu/helpdesk/index.htm

The University of North Texas provides student technical support in the use of Canvas and supported resources. The student help desk may be reached at:

Email: helpdesk@unt.edu
Phone: 940.565-2324  
In Person: Sage Hall, Room 130  
Hours are:  
- Monday-Thursday 8am-midnight  
- Friday 8am-8pm  
- Saturday 9am-5p  
- Sunday 8am-midnight  
- Canvas technical requirements: https://clear.unt.edu/supported-technologies/canvas/requirements

**Minimum Technical Skills Needed**  
- Ability to navigate the Canvas learning management system  
- Ability to navigate PowerPoint  
- Ability to send emails with attachments, create and submit files in commonly used word processing program formats

**Student Academic Support Services**  
- [Code of Student Conduct](#): provides Code of Student Conduct along with other useful links  
- [Office of Disability Access](#): exists to prevent discrimination based on disability and to help students reach a higher level of independence  
- [Counseling and Testing Services](#): provides counseling services to the UNT community, as well as testing services; such as admissions testing, computer-based testing, career testing, and other tests  
- [UNT Libraries](#)  
- [UNT Learning Center](#): provides a variety of services, including tutoring, to enhance the student academic experience  
- [UNT Writing Center](#): offers free writing tutoring to all UNT students, undergraduate and graduate, including online tutoring  
- [Succeed at UNT](#): information regarding how to be a successful student at UNT

**COMMUNICATING WITH YOUR INSTRUCTOR**  
Both canvas and email will be used to communicate directly with students. Email is the preferred method for contacting me, and you can generally expect a response within 48 hours. Grades from assignments and tests will be posted as soon as possible and you can generally expect feedback within two weeks.
ASSESSMENT & GRADING

The course grade will be determined from the following:

- Test 1 (20%)
- Test 2 (20%)
- Test 3 (20%)
- Test 4 (20%)
- Group presentation (15%)
- Lab (5%)

Tests: The examinations will cover information presented in lectures and readings.

Group Presentation: Students will be randomly assigned to groups and topics. A rubric will be provided for grading. A handout will be posted with more details.

Lab: Detailed instructions will be posted, and class time will be allocated to the completion of the lab work. Marks will be allocated based on adequate completion of all sections.

Grading Scale: A: 90-100%, B: 80-89%, C: 70-79%, D: 60-69%, F: below 60%

CALENDAR

Include an outline of all due dates for the course.

<table>
<thead>
<tr>
<th>Date</th>
<th>Course Content</th>
<th>Readings</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>Introduction to Voice Disorders, Prevalence and Classification &amp; Syllabus Review</td>
<td>Boone text, Chapter 1</td>
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<td>1/18</td>
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<tr>
<td>Week 2</td>
<td>Anatomy and Physiology</td>
<td>Boone text, Chapter 2 Colton text, Chapter 3</td>
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<td>1/25</td>
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<tr>
<td>Week 3</td>
<td>Anatomy and Physiology</td>
<td>Boone text, Chapter 2 Colton text, Chapter 13</td>
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<td>Week 4</td>
<td>Test 1 + In-Class Clinical Activity (signs and symptoms of voice disorder)</td>
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<td>Week 5</td>
<td>Neurogenic Voice Disorders, Functional Voice Disorders</td>
<td>Boone text, Chapter 3 + 5 Colton text, Chapter 5</td>
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<td>Week 6</td>
<td>Organic/Structural Voice Disorders</td>
<td>Boone text, Chapter 4</td>
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<td>Week 7</td>
<td>Test 2 + In Class Activity</td>
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<td>Week 8</td>
<td>Voice Evaluation</td>
<td>Boone text, Chapter 6</td>
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<td>Week 9</td>
<td>Spring Break: NO CLASS</td>
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<td>Date</td>
<td>Topic</td>
<td>Text</td>
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<td>3/15</td>
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<td>Week 10</td>
<td>Voice Evaluation</td>
<td>Boone text, Chapter 6</td>
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<td>3/22</td>
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<td>Week 11</td>
<td>Class time allocated for lab assignment + Voice Evaluation Review</td>
<td>Boone text, Chapter 6</td>
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<td>3/29</td>
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<td>Colton text, Chapter 14</td>
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<td>Week 12</td>
<td>Test #3 + Voice therapy introduction</td>
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<td>4/5</td>
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<td>Week 13</td>
<td>Voice Therapy</td>
<td>Boone text, Chapter 7</td>
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<td>4/12</td>
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<td>Colton text, Chapter 10</td>
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<td>Week 14</td>
<td>Voice Therapy</td>
<td>Boone text, Chapter 7 + 8</td>
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<td>Week 15</td>
<td>Group Presentations</td>
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<td>4/26</td>
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<td>Week 16</td>
<td>Reading Day: NO CLASS</td>
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<td>Week 17</td>
<td>Final – Sat 10:30 a.m. - 12:30 p.m.</td>
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**COURSE POLICIES**

**Assignment Policy**
The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

**Instructor Responsibilities**
As a teacher, it is my responsibility to help you learn and achieve in this course. To the best of my ability, I will provide clear instructions for all assessments, including grading rubrics for assignments, and additional resources for studying. If you have any questions or concerns about course content or assessments, please do not hesitate to email me.

**Late Work**
If you must miss class, please email me a copy of your assignment and/or arrange through another student for your assignment to be submitted on the due date as specified on the syllabus. Late submissions will not be accepted and will earn a grade of zero (‘F’) accordingly. In exceptional circumstances, extensions may be granted, but this MUST be arranged with me at least 72 hours in advance of the due date.

**Syllabus Change Policy**
If there are any policy changes (i.e. grading, attendance) during the semester, a new/revised syllabus
will be issued and given to all students. Any changes to due dates will be discussed in class and shared via canvas.

UNT POLICIES

Academic Integrity Policy
Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

ADA Policy
UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at disability.unt.edu.

Emergency Notification & Procedures
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records
Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior
Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.

Access to Information - Eagle Connect

Students’ access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail: eagleconnect.unt.edu/

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the Spring semester to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from “UNT SPOT Course Evaluations via IASystem Notification” (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at http://spot.unt.edu/ or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT’s Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim’s compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.