Instructor: Brooke Miller  
Term: Fall 2016  
Class meeting: This is an online class. Course expectations and classroom policies are outlined in the syllabus below. While students are expected to complete written assignments, participate in online discussions, and online quizzes, there are no on formal on campus meetings for this course which would require a student to come to campus.

Instructor’s Contact Information

<table>
<thead>
<tr>
<th>Email (preferred)</th>
<th><a href="mailto:Brooke.Miller@unt.edu">Brooke.Miller@unt.edu</a></th>
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</thead>
<tbody>
<tr>
<td>Office Phone</td>
<td>940-565-2562</td>
</tr>
<tr>
<td>Office Location</td>
<td>Chilton 273K</td>
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<tr>
<td>Office Hours</td>
<td>By appointment</td>
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Scheduling meetings during office hours: If you need to schedule a face to face meeting, I am available by appointment. The primary method to contact me is through email (which is also the method used to schedule meetings). Please allow 48 hours of turnaround time (weekdays) for your email and telephone inquiries. Phone and email messages sent during the weekend or on holidays will generally be answered the following business day.

**Note: Emails sent after 5p or on the weekends will generally be answered the following business day.

Email expectations: When sending an email, please put the COURSE NUMBER (CJUS 5620) in the subject line of the email. Only emails sent from your UNT email account (username@my.unt.edu) will receive a response. Also, to ensure that you receive timely course related correspondence, make sure your official email address at UNT is forwarded to your preferred email address.

Required readings
The assigned text listed below is required for all students enrolled in this course. Reading assignments are noted in the Course Calendar.


*Additional readings can be located through the university library and/or will have the appropriate web links in Blackboard.

**Course Description**
Role of the victim in various types of crime, predictors and treatment of trauma, and the treatment of victims by criminal justice agencies. Political impact of the victims movement on the justice system and the distribution of victims across demographic and behavioral groups. Prerequisites: none (3 hours)

**Learning Objectives**
Upon successful completion of the course the student will be able to:
1. Discuss the breadth and depth of the study of victimology
2. Integrate and synthesize both past and current empirical literature in victimology
3. Critically assess issues related to theory, types of victimization, and responses to crime victims

**Technical Requirements/Assistance**
The following information has been provided to assist you in preparation for the technological aspect of the course.
UIT Help Desk: [http://www.unt.edu/helpdesk/index.htm](http://www.unt.edu/helpdesk/index.htm)
Hardware and software necessary to use Bb Learn: [http://www.unt.edu/helpdesk/bblearn/](http://www.unt.edu/helpdesk/bblearn/)
Necessary plug-ins: [http://goo.gl/1lsVF](http://goo.gl/1lsVF)

Minimum Technical Skills:
This is not a computer skills course and as such, students are expected to have a minimum skill set in order to access course materials and complete course assignments. Specifically, students should know how to access a Web site when given an address, use the features of their Web browser, download files, attach files to emails, use word processing software, copy and paste …etc.

**Access and Navigation**
**Access and Log in Information**
This course was developed and will be facilitated utilizing the University of North Texas’ Learning Management System, Blackboard Learn. To get started with the course, please go to: [https://learn.unt.edu](https://learn.unt.edu)

You will need your EUID and password to log in to the course. If you do not know your EUID or have forgotten your password, please go to: [http://ams.unt.edu](http://ams.unt.edu).

**Student Resources**
As a student, you will have access to:
• Student Orientation via Blackboard Learn. It is recommended that you become familiar with the tools and tutorials within the Orientation to better equip you in navigating the course.
• Blackboard’s On Demand Learning Center for Students. It is recommended that you become familiar with the tools and tutorials to better equip you to navigate the course.
• From within Blackboard, you will have access to the “UNT Helpdesk” tab which provides student resources and Help Desk Information.

Course Organization
Course materials are organized by module and can be accessed within the course modules tab, the midterm through the Midterm tab, and the Final paper through the final paper tab. The Course Calendar located at the end of the syllabus provides a breakdown of the exam, discussion and assignment due dates for the course.

First steps
Upon entrance into the online classroom, students should spend some time navigating course materials and links to ensure they are able to locate all required materials. After the student has reviewed the syllabus and course materials, students will be required to post an introduction in the Discussion forum and complete a Course expectations quiz.

Student Support
The University of North Texas provides student technical support in the use of Blackboard and supported resources. The student help desk may be reached at:
Email: helpdesk@unt.edu
Phone: 940.565-2324
In Person: Sage Hall, Room 130
Regular hours are maintained to provide support to students. Please refer to the website (http://www.unt.edu/helpdesk/hours.htm) for updated hours.

Method of Evaluation
As this is a graduate online class, students must be prepared to take responsibility for their own learning. Upon completion of weekly readings and exercises, students will have met that week’s learning objectives. Students should be prepared to complete assignments and discussions with little direction beyond that provided in the syllabus and individual assignment instructions.

Midterm: Students will have one week to complete the midterm essay exam. Specific instructions will be provided when the exam is released, but in general, it will give students an opportunity to communicate their ideas in writing and to synthesize the diverse concepts and positions presented in the various readings and outlines. The midterm should be approximately 12-15 typed pages in length, double spaced, 12pt font and saved as a Microsoft word document. Students should keep up with their readings and take copious notes as they progress through the assigned course readings. The midterm will constitute 25% of the student’s course grade and be worth a total of 100 points. The midterm will be submitted through the appropriate link in Blackboard—again, more detailed instructions will be provided when the exam is released. Upon successful completion of the midterm, students will have met the learning objectives for week’s 1-7. Midterms will be evaluated and returned within 2 weeks of the assignment due date.
**Final paper:** Students will complete a final paper due at the end of the semester. Specific instructions will be provided in Blackboard during week 9, but in general, it will give students an opportunity to communicate their ideas in writing and to synthesize the diverse concepts and positions presented in the various readings and outlines. The final paper will constitute 50% of the student’s course grade and be worth a total of 100 points. The final paper should be approximately 15-17 typed pages in length, double spaced, 12pt font and saved as a Microsoft word document. Students should keep up with their readings and take copious notes as they progress through the assigned course readings. The final paper will be submitted through the appropriate link in Blackboard—again, more detailed instructions will be provided when the final paper assignment is released. Upon successful completion of the final paper, students will have met weekly and course learning objectives. The final paper will be evaluated and returned within 2 weeks of the assignment due date.

Completed exams and the final paper will be submitted through the designated links in Blackboard. *Assignments will not be accepted through any other format; hard copy, email etc.* Assignments must be submitted by the deadline designated in the Course Calendar. Late submissions will not be accepted.

**Discussions:** During the dates specified in the course outline, students will participate in a Blackboard discussion 3 times during the semester. Each student will then respond appropriately to the question or instruction statement provided, creating his/her own “original thread” (at least the equivalent to 3-4 paragraphs). After creating an original thread, students are required to respond to at least 2 of their fellow classmates’ original threads. To earn points, discussion and participation comments must be more than trivial and, in fact, substantial and substantive (think of these as the discussion you would engage in if we had an on campus class). Participation in each of these discussion threads will comprise 25% of your final grade. Each discussion forum will remain open from Monday morning at 12:01 a.m. until the following Sunday night at 11:59 p.m. You will be required to comment and support your views from the research that is provided to you as well as appropriate outside academic references. Grammatical errors as well as weak and unsupported comments will be deducted in points. In text citations and a list of references should be included with each post, discussion and participation, in APA format. Students must respond to the discussion question in order to unlock that week’s discussion and enable the ability to respond to others’ posts. Discussion posts will be typed and submitted directly in the text box in Blackboard. Discussions submitted as attachments will not be accepted and will receive a score of 0.

Upon successful completion of the discussion questions, students will have met the following course learning objectives: discuss the breadth and depth of the study of victimology & integrate and synthesize both past and current empirical literature in victimology. Discussions will be evaluated and returned within 1 week of the assignment due date.

**Do not plagiarize** (from the internet or other source) – if you do you will automatically fail the exam. Do not just quote sections from other researchers as your answer. The midterm, final paper and discussion responses must be written in your own words. If you are going to cite
someone, write the sentence in your words and cite them in APA format. There are no late submissions so plan accordingly.

If you fail to complete ALL of the discussions, assessments/assignments, or exams the professor reserves the right to drop your final grade a letter grade at the end of the semester.

**Grade breakdown**

- Discussions (3 @ 100 points each) 25%
- Midterm (100 points) 25%
- Final paper (100 points) 50%

A standard grade scale will be utilized to determine final scores where:

- A = 90-100%
- B = 80-89.5%
- C = 70-79.5%
- D = 60-69.5%
- F = 59.5% and below

*Grade related questions or concerns must be addressed within 1 week of the grade being posted to Blackboard.

*There are no extra credit opportunities for the course.

**Attendance Policy**

As this is an online course, there are fixed deadlines on assignments that students must meet in order to receive up to full credit for completed assignments. Students are expected to log in to the course daily to review course assignments, due dates, and check announcements, etc. Students may complete their work early and, in doing so, have a large amount of flexibility in completing their assignments. However, while work can be completed early, all assignments must be submitted by the due date listed in the course calendar in the syllabus. Students that have fallen behind, are failing and/or choose to not complete the course work for the semester are responsible for officially withdrawing themselves from the course; failure to do so will result in a performance grade of "F". Last day to withdraw with a grade of “W” is October 7, 2016.

**Classroom Policies**

No late work is accepted. All assignments are available for an extended period of time. Plan ahead and submit assignments as early as possible. Technical difficulties over the weekend or on the day an assignment is due will not result in an extension. Assignments will not be accepted after the due dates listed in the syllabus.

**Online Discussion Expectations:**

While this is an online class, we will still engage in weekly discussions in which individuals may have strong opinions regarding course related topics. Our online classroom is a collaborative environment in which every student should feel comfortable expressing ideas, opinions and engaging in thoughtful discussions. Students will respect the views and opinions of others at all times; name-calling and personal attacks are not permitted. Students engaging in disruptive or
disrespectful behavior in the classroom will be given one warning through an email from the instructor. A second violation will result in the student being locked out of future discussions eliminating their ability to either participate in future discussions or earn additional discussion points for the course.

Students are expected to log in to Blackboard daily to check Announcements or changes to the course. Missing deadlines as a result of not frequently checking Blackboard will not be an excuse for late work submission.

A Grade of “Incomplete” (“I”): An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule; and (3) arranges with the professor before the end of the semester to finish the course at a later date by completing specific requirements that the professor must list on the grade sheet. All work in the course must be completed within the specified time (not to exceed one year after taking the course). Incompletes may be approved at the discretion of the professor only in exceptional circumstances and when all other options for completing the course on time have been exhausted. If you do not meet the specifications for this grade, you will need to see the Registrar’s office about resigning from the University.

Being a Successful Online Student
-What Makes a Successful Online Student?
-Self Evaluation for Potential Online Students

Academic integrity
Standards of academic integrity are expected with regard to any course related work or submission. Students should consult the UNT website for questions, guidelines, appeals, and other information related to these policies:
http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student_Affairs-Academic_Integrity.pdf

Academic violation of UNT policy consists of the following:

A. Cheating. The use of unauthorized assistance in an academic exercise, including but not limited to:
   1. use of any unauthorized assistance to take exams, tests, quizzes or other assessments;
   2. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments;
   3. acquisition, without permission, of tests, notes or other academic materials belonging to a faculty or staff member of the University;
   4. dual submission of a paper or project, or re-submission of a paper or project to a different class without express permission from the instructor;
   5. any other act designed to give a student an unfair advantage on an academic assignment.

B. Plagiarism. Use of another’s thoughts or words without proper attribution in any academic exercise, regardless of the student’s intent, including but not limited to:
1. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement or citation.
2. the knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in selling term papers or other academic materials.

C. Forgery. Altering a score, grade or official academic university record or forging the signature of an instructor or other student.

D. Fabrication. Falsifying or inventing any information, data or research as part of an academic exercise.

E. Facilitating Academic Dishonesty. Helping or assisting another in the commission of academic dishonesty.

F. Sabotage. Acting to prevent others from completing their work or willfully disrupting the academic work of others.

All submissions should be 100% original to this course.

Any violation of academic integrity will be handled on a case-by-case basis. At a minimum, the student will receive a 0 on the assignment in question, but more serious academic violations may be subject to the assignment of a failing grade for the course. Please do not hesitate to contact the instructor with questions related to citations or other academic integrity concerns.

Resources
Links to Academic Support Services, such as Office of Disability Accommodation, Counseling and Testing Services, UNT Libraries, Online Tutoring, UNT Writing Lab and Math Tutor Lab can be located within Blackboard Learn on the “Academic Support” tab.
UNT Portal: http://my.unt.edu

UNT Blackboard Learn Student Resources: Technical Support: http://www.unt.edu/helpdesk/

UNT Library Information for Off-Campus Users:
http://www.library.unt.edu/services/facilities-and-systems/campus-access

UNT Computing and Information Technology Center:
http://citc.unt.edu/services-solutions/students

UNT Academic Resources for Students: http://www.unt.edu/academics.htm
Computer Labs: General access computer lab information (including locations and hours of operation) can be located at: http://www.gacl.unt.edu/

Student Evaluation of Instruction (SPOT)
Student feedback is important and an essential part of participation in this course. The student evaluation of instruction (SPOT) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester to provide you with an opportunity
to evaluate how this course is taught. Student feedback is very important to UNT, please complete your SPOT (Student Perceptions of Teaching) survey during the open evaluation time.

**ADA Statement and Disabled Student Policy**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at [http://www.unt.edu/oda](http://www.unt.edu/oda). You may also contact them by phone at 940.565.4323.

**Important Notice for F-1 Students taking Distance Education Courses**

**Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website at [http://ecfr.gpoaccess.gov](http://ecfr.gpoaccess.gov). The specific portion concerning distance education courses is located at "Title 8 CFR 214.2 Paragraph (f)(6)(i)(G)" and can be found buried within this document: [http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=8&PART=214&SECTION=2&TYPE=TEXT](http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=8&PART=214&SECTION=2&TYPE=TEXT)

The paragraph reads:

(G) For F–1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F–1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

**University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student’s responsibility to do the following:

1. Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose. Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Copyright Notice
Some or all of the materials on this course Web site may be protected by copyright. Federal copyright law prohibits the reproduction, distribution, public performance, or public display of copyrighted materials without the express and written permission of the copyright owner, unless fair use or another exemption under copyright law applies. Additional copyright information may be located at: http://copyright.unt.edu/content/unt-copyright-policies.

Voluntary Product Accessibility Template (VPAT) Blackboard Learn Release 9.1

Course Calendar and Topics
Students are responsible for keeping up with the schedule, any schedule changes as well as the assigned readings as we progress through the course. This is a tentative schedule and the instructor reserves the right to modify any part of the schedule at any time throughout the semester. All assignments must be submitted by 11:59p Central time on the date listed below. Late submissions are NOT accepted.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TOPIC AND ASSIGNMENT SUMMARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td></td>
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<tr>
<td>8/29-9/4</td>
<td><strong>Topic:</strong> History and overview of victimology</td>
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<td></td>
<td><strong>Readings:</strong></td>
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<tr>
<td></td>
<td>1. Chapter 1 Daigle and Mufic</td>
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<td></td>
<td><strong>Assignments:</strong> Zip code survey and Introduction discussion due Sunday September 4 11:59p</td>
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**Reminder – Zip code survey must be completed to unlock additional course materials/quizzes**

| Week 2  | 9/5-9/11 | **Topic:** Extent, theories, and factors of victimization  
**Readings:**  
1. Chapter 2 Daigle and Muftic  
| --- | --- | --- |
| Week 3  | 9/12-9/18 | **Topic:** Victim offender overlap  
**Readings:**  
1. Chapter 3 Daigle and Muftic  
| Week 4  | 9/19-9/25 | **Topic:** Sexual victimization  
**Readings:**  
1. Chapter 8 Daigle and Muftic  
**Assignment:** Discussion 1 due Sunday September 25 11:59p |
| Week 5  | 9/26-10/2 | **Topic:** Homicide victimization  
**Readings:**  
1. Chapter 7 Daigle and Muftic  


| Week 6 | Topic: Intimate Partner Violence  
Readings:  
1. Chapter 9 Daigle and Muftic  
Assignments: Discussion 2 due Sunday October 9 11:59p |
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| Week 7 | Topic: Victimization at school and work and Property theft victimization Readings:  
1. Chapters 12 & 13 Daigle and Muftic  
| Week 8 | Assignment: Midterm due Sunday October 23 11:59p |

| Week 9 | Topic: Contemporary Issues in Victimology Readings:  
1. Chapter 15 Daigle and Muftic  
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| Week 9 | Assignment: Midterm due Sunday October 23 11:59p |

Week 8  
10/17-10/23  
Week 9  
10/24-10/30
| Week 10  

| **Week 10**  
**Topic:** Contemporary Issues in Victimology  
**Readings:**  
1. Chapter 15 Daigle and Muftic  

| Week 11  
11/7-11/13 | **Topic:** Consequences of victimization and trauma (10 and book)  
**Readings:**  
**Assignment:** Discussion 3 due Sunday November 13 11:59p |

| Week 12  
11/14-11/20 | **Topic:** Victims’ Rights and Remedies  
**Readings:**  
1. Chapter 6 Daigle and Muftic  
### Week 13
**11/21-11/27**

**Topic:** Criminal justice response to victimization  
**Readings:**

### Week 14
**11/28-12/4**

**Topic:** Victimology From a Comparative Perspective  
**Readings:**
1. Chapter 14 Daigle and Muftic  
2. Film – *Town of Two Jaspers* (available streaming online through the university library)

### Week 15
**12/5-12/11**

**Assignment:** Final paper due Sunday December 11 11:59p