ENGLISH POLICIES
ATTENDANCE, GRADING, AND CONCERT ATTIRE

BRASS BAND - Fall 2011
Dr. Brian Bowman, conductor  Brian.Bowman@unt.edu
Mr. Seth Wollam, associate conductor  s_wollam@hotmail.com

The goal of ANY POLICY statement is to preserve the quality of the music making experience for all involved. Early communication is the best way to handle any problems that may arise.

ATTENDANCE
1. Musicians CANNOT BE EXCUSED from any rehearsals or performances.
2. Events that are BEYOND YOUR CONTROL, such as serious illness or family emergencies will be considered on a case by case basis and will be handled by the conductor of the ensemble.
3. In the event of an emergency absence, DIRECT communication with the conductor is essential upon return. If at all possible, please call in advance of the absence.
4. In case of absence, an explanation should be offered well in advance of the next rehearsal. Please make an appointment to speak with the conductor personally at a time other than just before or just after a rehearsal. Once again, communication is the best way to handle attendance issues.

THE WIND STUDIES PHONE NUMBER IS:  (940) 565-3737

GRADING
Students’ grades are based on the following:
1. Preparation, performance, and positive contribution
2. Attendance at rehearsals, recording sessions, and performances

Grading Scale:

<table>
<thead>
<tr>
<th>Absences</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>A</td>
</tr>
<tr>
<td>1</td>
<td>B</td>
</tr>
<tr>
<td>2</td>
<td>C</td>
</tr>
<tr>
<td>3</td>
<td>D</td>
</tr>
<tr>
<td>4</td>
<td>F</td>
</tr>
</tbody>
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Note: Absence from dress rehearsals, recording sessions, or performances will also result in a failing grade. Students who receive a failing grade must confer with the conductor to determine future ensemble status.

TARDY
Musicians should be in their seats five minutes prior to the tuning note. Two tardies equal one absence. It is recommended that students keep open the hour prior to their scheduled rehearsal time to minimize the possibility of being late.

PERFORMANCES
Dress Rehearsal  Saturday, November 12  6:00 pm – 9:00 pm  Winspear Hall/MPAC
Brass Band Concert  Monday, November 14  7:30 pm  Winspear Hall/MPAC

Performers are to arrive at least thirty minutes prior to the scheduled beginning of each concert and sign-in. The sign-in list will be checked fifteen minutes prior to the downbeat of each concert. It is also recommended that you not book other rehearsals or engagements between the dress rehearsal and the concert during the day of a performance or recording session.

CONCERT ATTENDANCE
To enhance and expand the musical education of the musicians in the ensemble, music majors are required by the College of Music to attend fifteen concerts or recitals each semester. The Wind Studies Area requires that ALL ENSEMBLE MEMBERS use the performances listed below as partial fulfillment of this obligation.

AN ABSENCE WILL RESULT IN THE LOSS OF ONE LETTER GRADE PER CONCERT MISSED.
Required Concerts

<table>
<thead>
<tr>
<th>Ensemble</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Symphonic Band</td>
<td>Thursday, September 22, 2011</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Symphony</td>
<td>Thursday, September 29, 2011</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Concert Band</td>
<td>Wednesday, October 5, 2011</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Symphonic Band</td>
<td>Thursday, September 27, 2011</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Symphony</td>
<td>Thursday, November 3, 2011</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Concert Band</td>
<td>Wednesday, November 9, 2011</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Sym/Sym Band</td>
<td>Thursday, December 1, 2011</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
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</tbody>
</table>

DOCUMENTING CONCERT ATTENDANCE
Music Majors should obtain an attendance slip in the lobby area AT LEAST 15 MINUTES PRIOR TO THE BEGINNING OF THE CONCERT (THE TABLE WILL BE CLOSED 5 MINUTES PRIOR TO THE CONCERT – YOU WILL NOT BE ABLE TO SIGN IN AFTER THIS TIME.) Following the conclusion of the concert, return completed attendance slips to a graduate assistant in the lobby. A list of those in attendance will then be posted on the Wind Studies callboard. Students must bring any corrections for consideration to the Wind Studies office by the end of the week following the concert. Corrections will not be considered after this time.

SHARED CONCERTS
If you share a concert with another ensemble, you are required to be in attendance for the entire concert.

SHORT-TERM LEAVE OF ABSENCE
Requests for excused absences for the purposes of auditions, contests, interviews, and other special professional opportunities are to be made with the ensemble conductor and are subject to approval by the Director of Wind Studies. The amount of flexibility we have in accommodating such requests is directly related to the amount of advanced notice given.

OUTSIDE COMMITMENTS
As a member of the ensemble, we assume that your primary responsibility is to the announced schedule. Outside work and performance opportunities are considered to be the business of the student but should not interfere with College of Music obligations. Please consider this document a contract of your commitments to the College of Music and the Wind Studies Area for the semester.

CONCERT DRESS
MEN:         Full dress black: black formal trousers, black tuxedo jacket, white dress shirt, black bow tie, optional black cummerbund, black socks and black shoes.

WOMEN:       Black full-length, long-sleeved dress or black full-length skirt or black loose-fitting pants with black long-sleeved blouse (covered shoulders please). Optional: very small, pure white trim collar and cuffs. Jewelry is acceptable if it is not flashy. Black hose (black sheer OK) and black shoes. All clothing and shoes to be formal rather than casual material and style. No sweaters, please.

AMERICANS WITH DISABILITIES ACT
It is the policy of the University of North Texas not to discriminate on the basis of race, color, religion, sex, age, national origin, disability (where reasonable accommodations can be made), disabled veteran status or veteran of the Vietnam era status in its educational programs, activities, admissions or employment policies. In addition to complying with federal and state equal opportunity laws and regulations, the university through its diversity policy declares harassment based on individual differences (including sexual orientation) inconsistent with its mission and educational goals. Direct questions or concerns to the equal opportunity office, (940) 565-2456, or the dean of students, (940) 565-2648. TTY access is available through Relay Texas: (800) 735-2989.