Log on to http://ecampus.unt.edu using your EUID and password.

Attend the orientation Saturday, August 28, at 2:00 in Hickory Hall, room 252 to see demonstrations and ask questions about the class and Blackboard.

Instructor Information
My name is Susan Dadres. I received a B.S. in Economics from UNT in 1984, and an M.S. in 1986. After teaching at UNT for a few years, I went to SMU for a Ph.D. in Economics, which I received in 1998. I am now a Senior Lecturer at UNT and I also teach Principles, Public Economics, and Intermediate Macroeconomics.

I am available in my office (Hickory Hall suite 283, office F) Monday and Wednesday, 10:00 - 11:00. To chat online, send a chat invitation if you see me when you select "Who's Online" in Blackboard. I am online for several hours each day. Email is also a good way to get in touch with me. You can use the mail tool in Blackboard or you can send regular email to sdadres@unt.edu. You will receive a response within 24 hours. If you want to talk on the phone, send a message or a text (my cell phone number is 469-682-0767) and I will call you.

Course Goals
Economic Concepts (Econ 5000) is designed for students who have completed an undergraduate degree and have decided to begin graduate studies. The students in this course either did not take Economics as part of their undergraduate curriculum, or they took introductory courses many years ago.

This course covers both Microeconomics and Macroeconomics. Microeconomics is the study of individual behavior and decision-making in a market-based economy in which government plays an important role. We focus on the behavior of consumers and firms, workers and employers, borrowers and lenders, and government policymakers. Macroeconomics is the study of the entire economy, with emphasis on the goals of full employment, stable prices, and economic growth. The goal of this class is to give every student the opportunity to explore the world of economics, and to develop analytical skills that will prove invaluable in the future, both professionally and personally.

Workbook
The required workbook for this course is Economic Concepts by Kari Battaglia and Susan Dadres (Stipes Publishing, 2008, ISBN 1-58874-806-5) and should be available in the UNT campus bookstore (call 940-565-2592 to order by phone).

Help Center
The Help Center is in Hickory Hall, room 152. It is staffed by experienced graduate students and economics majors who can explain the material, answer questions, and help you with assignments. Help Center hours will be posted online as soon as they are set by the department.
Course Outline:


M 8/30 – Su 9/12   Participate in Discussion 1

M 9/13 – Su 9/26   Participate in Discussion 2

M 9/27 – Su 10/10  Participate in Discussion 3

M 10/11 – Su 10/24 Participate in Discussion 4

M 8/30 – T 10/26   Read workbook chapters 1 – 13 and work on Learning Modules 1 through 5.

T 10/26    Final deadline for all Module 1 – 5 online quizzes and written assessments. Do NOT wait until the last day!

W 10/27 – Th 10/28 Midterm Exam results available after exam period
Be prepared to spend up to 3 hours on the exam. You may use the book and your notes, but students are not permitted to work together during exams.

F 10/29    Last day to drop the class with a grade of “W”. You can go to the Economics Department office Monday – Friday, 8:30 - 5:00 in Hickory 254 to get a drop slip (which I have already signed) to take to the Registrar’s Office.

M 11/1    Begin reading workbook chapters 14 – 22 and working on Learning Modules 6 – 9.

M 11/1 – Su 11/14  Participate in Discussion 5

M 11/15 – Su 12/5  Participate in Discussion 6

M 11/1 – Th 12/9   Read workbook chapters 14 – 22 and work on Learning Modules 6 through 9.

Th 12/9    Final deadline for all Module 6 – 9 online quizzes and written assessments. Do NOT wait until the last day!

F 12/10    University Reading Day (no exams may be given)

Sa 12/11 – M 12/13 Final Exam results available after exam period
Be prepared to spend up to 3 hours on the exam. You may use the book and your notes, but students are not permitted to work together during exams.
Grade Determination

1) Discussion Assignments – 20 percent of course grade

Participation in discussion assignments is required and part of the course grade. Although the course is asynchronous, meaning that we will not all be online at the same times, everyone is expected to participate in the same discussion forum during the time period for which that discussion is active.

For example, the first discussion will take place between Monday August 30th and Sunday September 12th. Those who do not contribute to the first discussion during this time frame will receive a grade of zero. There are no exceptions for any reason.

Participation is evaluated based on both quality and quantity. To earn full credit, post a response to the discussion prompt during the first few days of the discussion period, then post additional comments on later days. All participants are expected to engage in respectful and civil discourse. When starting a new thread, use a descriptive subject title. If a thread has already been started with an appropriate title, add comments to the existing thread; do not start another thread with the same or a very similar title. Each participant should read at least half of the posts written by others.

M 8/30 – Su 9/12  Participate in Discussion 1
M 9/13 – Su 9/26  Participate in Discussion 2
M 9/27 – Su 10/10  Participate in Discussion 3
M 10/11 – Su 10/24  Participate in Discussion 4
M 11/1 – Su 11/14  Participate in Discussion 5
M 11/15 – Su 12/5  Participate in Discussion 6

There is no specific length required, but short statements saying little beyond “I agree” or “I disagree” will earn little credit. Try to keep your posts between a few sentences and a few paragraphs.

If you have an verifiable emergency and are unable to participate in a discussion, I will consider assigning a research paper to provide an opportunity to replace the zero. The emergency must apply for the entire discussion period and cannot be work or vacation related.
2) Module Quizzes – 20 percent of course grade

Each online learning module covers 2 or 3 workbook chapters. The online quizzes include multiple choice questions based on the reading. The questions are similar to practice quiz questions and exam questions. You are permitted to use your workbook and notes, but students are not allowed to work together during quizzes. **Do not forget to save your answers before submitting.**

**Module 1 – 5 quizzes must be submitted before midnight on Tuesday, October 26\textsuperscript{th}.** Remember that you should under no circumstances wait until this date to begin submitting all of this work! You are encouraged to follow the schedule provided below as closely as possible.

Read workbook chapters 1 – 3 and work on Module 1 content, then submit the Module 1 Quiz by Wednesday, September 8\textsuperscript{th}.

Read workbook chapters 4 – 5 and work on Module 2 content, then submit the Module 2 Quiz by Monday, September 20\textsuperscript{th}.

Read workbook chapters 6 – 7 and work on Module 3 content, then submit the Module 3 Quiz by Friday, October 1\textsuperscript{st}.

Read workbook chapters 8 – 10 and work on Module 4 content, then submit the Module 4 Quiz by Wednesday, October 13\textsuperscript{th}.

Read workbook chapters 11 – 13 and work on Module 5 content, then submit the Module 5 Quiz by Monday, October 25\textsuperscript{th}.

**Module 6 – 9 quizzes must be submitted before midnight on Thursday, December 9\textsuperscript{th}.** Remember that you should under no circumstances wait until this date to begin submitting all of this work! You are encouraged to follow the schedule provided below as closely as possible.

Read workbook chapters 14 – 15 and work on Module 6 content, then submit the Module 6 Quiz by Monday, November 8\textsuperscript{th}.

Read workbook chapters 16 – 17 and work on Module 7 content, then submit the Module 7 Quiz by Wednesday, November 17\textsuperscript{th}.

Read workbook chapters 18 – 19 and work on Module 8 content, then submit the Module 8 Quiz by Monday, November 29\textsuperscript{th}.

Read workbook chapters 20 – 22 and work on Module 9 content, then submit the Module 9 Quiz by Wednesday, December 8\textsuperscript{th}.
3) Written Assessments – 20 percent of course grade

Written assessments are computer-graded according to a preset answer key. If you have a typographical error or enter your answer in a different way, the computer will not award credit. If you believe there is an error, send a message requesting manual grading and I will adjust your grade.

The online instructions for each written assessment refer to specific pages in the workbook where you will find the information needed to complete the assignment; do not attempt to complete assessments without your workbook. **Do not forget to save your answers before submitting.**

**Module 1 – 5 written assessments must be submitted before midnight on Tuesday, October 26th.** Remember that you should under no circumstances wait until this date to begin submitting all of this work! You are encouraged to follow the schedule provided below as closely as possible.

Read workbook chapters 1 – 3 and work on Module 1 content, then complete the assignment that starts on page 21. Submit the online written assessment for module 1 by Wednesday, September 8th.

Read workbook chapters 4 – 5 and work on Module 2 content, then complete the assignment that starts on page 53. Submit the online written assessment for module 2 by Monday, September 20th.

Read workbook chapters 6 – 7 and work on Module 3 content, then complete the assignment that starts on page 83. Submit the online written assessment for module 3 by Friday, October 1st.

Read workbook chapters 8 – 10 and work on Module 4 content, then complete the assignment that starts on page 111. Submit the online written assessment for module 4 by Wednesday, October 13th.

Read workbook chapters 11 – 13 and work on Module 5 content, then complete the assignment that starts on page 143. Submit the online written assessment for module 5 by Monday, October 25th.

**Module 6 – 9 written assessments must be submitted before midnight on Thursday, December 9th.** You are encouraged to follow the schedule provided below:

Read workbook chapters 14 – 15 and work on Module 6 content, then complete the assignment that starts on page 179. Submit the online written assessment for module 6 by Monday, November 8th.
Read workbook chapters 16 – 17 and work on Module 7 content, then complete the assignment that starts on page 201. Submit the online written assessment for module 7 by Wednesday, November 17th.

Read workbook chapters 18 – 19 and work on Module 8 content, then complete the assignment that starts on page 223. Submit the online written assessment for module 8 by Monday, November 29th.

Read workbook chapters 20 – 22 and work on Module 9 content, then complete the assignment that starts on page 247. Submit the online written assessment for module 9 by Wednesday, December 8th.

4) Midterm Exam – 20 percent of course grade

Review all material in Modules 1 – 5 and workbook chapters 1 – 13. Be prepared to spend up to 3 hours on the exam. Once the exam is started, you cannot stop and return to it later. The exam will be available starting at 5:00 a.m. on Wednesday, October 27th until midnight Thursday, October 28th. Choose the best time within this two-day period to take the exam.

5) Final Exam – 20 percent of course grade

Review all material in Modules 6 – 9 and workbook chapters 14 – 22. Be prepared to spend up to 3 hours on the exam. Once the exam is started, you cannot stop and return to it later. The exam will be available starting at 5:00 a.m. on Saturday, December 11th until midnight Monday, December 13th. Choose the best time within this two-day period to take the exam.

Once all grades are posted, your course average must be between 90 and 100% for an A, between 80 and 89% for a B, between 70 and 79% for a C, or between 60 and 69% for a D. A grade of F is assigned if your course average is 59% or below.

Contact me without delay if you experience technical difficulties while submitting assessments, discussions, quizzes, or exams.

Send an email to sdadres@unt.edu or call or text my cell phone (469-682-0767) for the fastest response.

Important Note: Blackboard is offline every Friday night at midnight, so make sure you are not in the middle of submitting work during this maintenance time.
**Makeup and Drop Policy**

Online learning requires a lot of discipline and you must set aside blocks of time each week to participate, read, ask questions, and complete assignments. If professional or personal obligations do not allow you to devote sufficient time to succeed, your best option is to wait and take the class when your schedule permits.

The last day to drop a class with my consent is **Friday, October 29th**. You can go to the Economics Department office Monday – Friday, 8:30 - 5:00 in Hickory 254 to get a drop slip (which I have already signed) to take to the Registrar’s Office.

An Incomplete can be assigned only if you have completed at least half of the work with passing grades, and a verifiable emergency prevents you from completing the rest. If you do not complete the work, did not drop the class, and do not qualify for an Incomplete, then your grade in the class may be an F.

The final deadline for all Micro quizzes and written assessments (Modules 1 – 5) is **Tuesday, October 26th at 11:59 p.m.** Do NOT wait until this day to submit!

The final deadline for all Macro quizzes and written assessments (Modules 6 – 9) is **Thursday, December 9th at 11:59 p.m.** Do NOT wait until this day to submit!

A decision to wait until October 26th or December 9th to submit quizzes and assignments is **extremely risky**. If you wait until the last day and experience any problems that prevent submission (or forget about the deadline), you will not be given an extension. A grade of zero will be posted for each missing quiz or assignment. **There are no exceptions to this policy for any reason.**

I understand that statements like "I thought the deadline was Friday" or "I forgot there was an exam" are **reasons** why someone might not submit required work, but these are not **excuses** for missing work. This is **not** a self-paced course!

*John read every chapter and worked through all end-of-chapter assignments. He decided to wait until October 26th and take the entire day off work to submit everything at once. Unfortunately, he was held hostage during a bank robbery for the entire day and was unable to submit his work. The result? John had to drop the class because he had too many zeroes! DO NOT LET THIS HAPPEN TO YOU!!*

If you have a **verifiable emergency** that prevents you from completing the midterm exam during the time it is available, contact me immediately. You may be required to take an exam on campus to replace the missing exam grade. If you miss the midterm exam and do not provide evidence of an acceptable excuse within one week, a grade of zero will be recorded. If you miss the exam and do not have an acceptable excuse, you are advised to drop the class on or before October 29th.

If you have a **verifiable emergency** that prevents you from completing the final exam during the time it is available, contact me immediately to request an Incomplete in the course.
Technical Help
Access the student help page to find answers to common questions:
https://ecampussupport.unt.edu/index.cfm?M=Student_Resources

Contact the Student Helpdesk regarding technical issues:

Email: vista@unt.edu
Phone: 940-565-2324

Vista Student Help Desk Hours:
Monday - Thursday 8am - midnight
Friday 8am - 8pm
Saturday 9am - 5pm
Sunday 1pm - midnight

Cheating and Plagiarism
The UNT Department of Economics adheres to the University’s Policy on Cheating and Plagiarism. To view the complete policy go to http://www vpaa.unt.edu/.

Cheating: The use of unauthorized assistance in an academic exercise, including but not limited to:

1. use of any unauthorized assistance to take exams, tests, quizzes or other assessments, including assistance from individuals not retained by the University to provide academic assistance;
2. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments;
3. acquisition, without permission, of tests, notes or other academic materials belonging to a faculty or staff member of the University;
4. dual submission of a paper or project, or re-submission of a paper or project to a different class without express permission from the instructor;
5. any other act designed to give a student an unfair advantage on an academic assignment.

Plagiarism: Use of another’s thoughts or words without proper attribution in any academic exercise, regardless of the student’s intent, including but not limited to:

1. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement or citation.
2. the knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in selling term papers or other academic materials.
Disability Accommodation
If you have a disability for which you will require accommodation under the terms of the Americans with Disabilities Act or Section 504 of the Rehabilitation Act of 1973, please discuss your needs with me as soon as possible.

The Economics Department cooperates with the Office of Disability Accommodation (ODA) to make reasonable accommodations for qualified students with disabilities. If you have not registered with ODA, we encourage you to do so.

Important Notice for F-1 Students taking Distance Education Courses

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student’s responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office to get clarification before the one-week deadline (email internationaladvising@unt.edu or telephone 940-565-2195).