Course Syllabus  Econ 1100  Online Sections  Fall 2012
Log on to http://ecampus.unt.edu using your EUID and password

Instructor Information
My name is Susan Dadres. I received a B.S. and an M.S. in Economics from UNT. After teaching at UNT for a few years, I went to SMU for a Ph.D. in Economics, which I received in 1998. I taught at SMU until 2006, then returned to UNT. I am now a Senior Lecturer at UNT and I also teach Economic Concepts, Public Economics, Intermediate Macroeconomics, and Open Economy Analysis.

Course Goals
Microeconomics is the study of individual behavior and decision-making in a market-based economy in which government plays an important role. We focus on the behavior of consumers and firms, workers and employers, and government policymakers. The goal of this class is to give every student the opportunity to develop analytical skills that will prove useful in the future, both professionally and personally.

There are no required meetings on campus, although you are encouraged to visit the Help Center for assistance. Online lessons include written explanations to supplement the workbook, video lessons, and interactive exercises. Since there are no formal class meetings, it is up to you to allocate sufficient time to learning and completing assignments. You are responsible for understanding the due dates posted here. The due dates for quizzes, writing assignments, discussions, and exams will not be altered for any reason. Failure to submit work correctly on or before the due date will result in a grade of 0 being recorded.

Additional Help
I am available to provide help and answer questions using discussion forums or the chat room in the Blackboard classroom, by email, text messaging, or phone conversations. I offer the option of having a phone conversation only when it would assist learning; please do not call to discuss grades or ask for extra credit (email is best for grade-related questions and I do not provide extra credit opportunities on an individual basis, only for the class as a whole, usually during the last few days of the class).

Email: sdadres@unt.edu  Cell: 469-682-0767

Workbook
The required workbook for this course is Microeconomics Workbook: Principles and Practice by Kari Battaglia and Susan Dadres (Stipes Publishing, 2012-2013 purple cover, ISBN 978-1-60904-194-6) and should be available in the UNT campus bookstore (call 940-565-2592 to order by phone). Many of the assignments come directly from the workbook, so you must have the current edition.

Help Center
The Help Center is in Hickory Hall, room 152. It is staffed by Academic Assistants who can explain the material, answer questions, and help you with assignments. The Help Center hours will be posted as soon as the schedule has been finalized.
Class Policies
If you miss an exam with a university-approved excuse, provide documentation within one week to request that the grade on your comprehensive final exam be used to replace the missing grade. If you miss an exam with no university-approved excuse, a grade of 0 is recorded and the option of dropping the class should be carefully considered. Each semester, students report that they forgot about an exam, and missed it with no university-approved excuse. Unfortunately, a grade of 0 is recorded in all of these cases with no exceptions and this drastically reduces the student’s average.

See http://essc.unt.edu/registrar/schedule/fall/withdraw.html for detailed information about dropping or withdrawing. Go to the department office (Hickory Hall, room 254) before Wednesday, November 7th to obtain a drop slip which I have already signed, giving a grade of “W”, or see me to discuss your options. If you stop attending and do not drop the class, you may receive an “F” in the course.

You may request a grade of Incomplete only if at least one-half of the work has been completed with a passing grade and an emergency (illness, family emergency, etc.) prevents you from completing the rest. If you meet these requirements, request a grade of Incomplete before December 7th (you can make the request by email if you aren’t able to see me).

If you have a disability for which you will require accommodation under the terms of the Americans with Disabilities Act or Section 504 of the Rehabilitation Act of 1973, please discuss your needs with me and provide documentation as soon as possible.

The Economics Department cooperates with the Office of Disability Accommodation (ODA) to make reasonable accommodations for qualified students with disabilities. If you have not registered with ODA, we encourage you to do so.

Important Dates

<table>
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<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>All Module 1 work due</td>
<td>Monday September 17</td>
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<tr>
<td>All Module 2 work due</td>
<td>Monday October 1</td>
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<tr>
<td>Exam 1</td>
<td><strong>Tuesday October 2 or Wednesday October 3</strong></td>
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<tr>
<td>All Module 3 work due</td>
<td>Monday October 22</td>
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<tr>
<td>All Module 4 work due</td>
<td>Monday November 12</td>
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<tr>
<td>Exam 2</td>
<td><strong>Tuesday November 13 or Wednesday November 14</strong></td>
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<tr>
<td>All Module 5 work due</td>
<td>Thursday December 6</td>
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<tr>
<td>Final Exam</td>
<td><strong>Tuesday December 11 or Wednesday December 12</strong></td>
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Important Note: Blackboard goes offline every Saturday night at midnight for about 2 hours, so make sure you are not in the middle of submitting work during this maintenance time.
Grade Determination

- Average on Module Quizzes: 20 percent
- Average on Writing Assignments: 10 percent
- Average on Discussion Assignments: 10 percent
- Exam 1: 20 percent
- Exam 2: 20 percent
- Comprehensive Final Exam: 20 percent

Once all grades are posted, your course average must be between 90 and 100% for an A, between 80 and 89% for a B, between 70 and 79% for a C, or between 60 and 69% for a D. A grade of F is assigned if your course average is 59% or below.

Module Quizzes

Module quizzes are printed in the workbook and it is a good idea to mark answers and then have them checked in the Help Center before submitting work for grading, if possible. If quiz answers are not saved and submitted correctly, no credit is awarded and a grade of zero will be recorded for the module quiz.

- Module 1 Quiz, deadline Monday, September 17, pages 9-10, 35-36, 45-46, 33 and 48
- Module 2 Quiz, deadline Monday, October 1, pages 71-72, 93-94, 99-100, 66 and 70
- Module 3 Quiz, deadline Monday, October 22, pages 119-120, 123-124, 149-150, 169-170, 125, 141, 147, and 153
- Module 4 Quiz deadline Monday, November 12, pages 177-178, 191-192, 197-198, 213-214, and 219-220
- Module 5 Quiz deadline Thursday, December 6, pages 237-238, 245-246, 255-256, 269-270, and 281-282

Makeup quizzes can be submitted for practice, when the deadline for the module quiz is missed, or when the quiz score is low. Makeup quizzes may be submitted for any module through Friday, December 7th. The makeup quiz questions are all multiple choice and are similar to the module quiz questions. If both the module quiz and the makeup quiz are submitted, only the higher grade counts in the quiz average.
Writing Assignments

Writing assignments must be saved and submitted correctly through Blackboard to earn credit. Late assignments are accepted for one week after the due date, but there is a grade penalty of up to 20 points off. Writing assignments are graded based on content (80%) and mechanics (20%). Written work should demonstrate mastery of the material and strong communication skills.

- Module 1 Writing Assignment is due Monday, September 17
- Module 2 Writing Assignment is due Monday, October 1
- Module 3 Writing Assignment is due Monday, October 22
- Module 4 Writing Assignment is due Monday, November 12
- Module 5 Wiring Assignment is due Thursday, December 6

Discussion Assignments

Although the course is asynchronous, meaning that we will not all be online at the same times, everyone is expected to participate in the same discussion forum during the time period for which that discussion is active. Do not post responses in the discussion forums early or late.

Participation is evaluated based on both quality and quantity. To earn full credit, post a response to the prompt during the first two days of the discussion period, read at least 20 comments posted by other students during the discussion period, and post a reply to another student by the last day of the discussion period. **There is a large grade penalty if you do not begin participating during the first two days.**

Discussion posts should be between 3 and 8 sentences in length. All participants are expected to engage in respectful and civil discourse. When starting a new thread, use a descriptive subject title. Only posts made during the time period for which the discussion is active will be considered for grading purposes.

The discussion schedule is provided below. Discussion grades will be posted after the discussion period has ended, within a few days.

- Participate in Discussion 1 between Wednesday 8/29 and Monday 9/17
- Participate in Discussion 2 between Tuesday 9/18 and Monday 10/1
- Participate in Discussion 3 between Thursday 10/4 and Monday 10/22
- Participate in Discussion 4 between Tuesday 10/23 and Monday 11/12
- Participate in Discussion 5 between Thursday 11/15 and Thursday 12/6

Failure to participate in a discussion during the required time frame will result in a grade of zero. If you have an emergency and can provide documentation, I will consider assigning a research paper to provide an opportunity to replace the zero. The emergency must apply for the entire period of time during which discussion was taking place and cannot be work or vacation related.
Exams

Review all material in Modules 1 – 2 and workbook chapters 1 – 5. Be prepared to spend up to 2 hours on the exam. Once the exam is started, the clock counts down the hours even if you leave Blackboard. Submit your exam between 5:00 a.m. Tuesday, October 2nd and 12:00 midnight Wednesday October 3rd.

Review all material in Modules 3 – 4 and workbook chapters 6 – 11. Be prepared to spend up to 2 hours on the exam. Once the exam is started, the clock counts down the hours even if you leave Blackboard. Submit your exam between 5:00 a.m. Tuesday, November 13th and 12:00 midnight Wednesday, November 14th.

Review all material in Modules 1 - 5 and workbook chapters 1 – 15. Be prepared to spend up to 3 hours on the exam. Once the exam is started, the clock counts down the hours even if you leave Blackboard. Submit your exam between 5:00 a.m. Tuesday, December 11th and 12:00 midnight Wednesday, December 12th.

Technical Help
Access the student help page to find answers to common questions: https://ecampussupport.unt.edu/index.cfm?M=Student_Resources

Contact the Student Helpdesk regarding technical issues:

Email: vista@unt.edu
Phone: 940-565-2324

Vista Student Help Desk Hours:
Monday - Thursday 8am - midnight
Friday 8am - 8pm
Saturday 9am - 5pm
Sunday 1pm - midnight

Cheating and Plagiarism
The UNT Department of Economics adheres to the University’s Policy on Cheating and Plagiarism. To view the complete policy go to http://www.vpaa.unt.edu/.

Students may be subject to sanctions for engaging in acts of academic misconduct in accordance with the procedures outlined on the University web site. Acts of academic misconduct include cheating and plagiarism, as defined here.
Cheating: The use of unauthorized assistance in an academic exercise, including but not limited to:

1. use of any unauthorized assistance to take exams, tests, quizzes or other assessments, including assistance from individuals not retained by the University to provide academic assistance;
2. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems or carrying out other assignments;
3. acquisition, without permission, of tests, notes or other academic materials belonging to a faculty or staff member of the University;
4. dual submission of a paper or project, or re-submission of a paper or project to a different class without express permission from the instructor;
5. any other act designed to give a student an unfair advantage on an academic assignment.

Plagiarism: Use of another’s thoughts or words without proper attribution in any academic exercise, regardless of the student’s intent, including but not limited to:

1. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement or citation.
2. the knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in selling term papers or other academic materials.

Important Notice for F-1 Students taking Distance Education Courses

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course. If such an on-campus activity is required, it is the student’s responsibility to do the following:

1. Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
2. Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about the need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office to get clarification before the one-week deadline (email internationaladvising@unt.edu or telephone 940-565-2195).